

## **Club Traditions of Annual Rotary Officer Installation**

It has been traditional in our club that the “President Elect” plan the party for the president who is going off of their year. These tasks include the President Elect getting a small gift for the out-going president that they personally provide (pay for) and also seeing to it that the party is well-organized and that the annual Leavenworth Rotary Club Presidential Plaque is made and presented to the out-going president at the annual Rotary Officer Installation event. Often a gift from the club may also be given to the out-going president that might include something from the annual theme that year or maybe even the theme of the club’s big annual fund-raiser. The important thing to remember is that the person leaving office has just given a year of their time to serve the club as president and it is respectful that they be adequately acknowledged for their service given.

The “current Past President” should communicate the above info to the current “In-coming President or President Elect” no later than February 1 of the current Rotary year so that the current President Elect can properly prepare for the installation along with attending pre-PETS, PETS, the District Conference and the International Conference. The annual Installation of Officers is a party and as such, some minimal decorations and nice meal go hand and hand with this event!! It’s important to remember that the person ending their year as president did the best they could do and provided the gift of their service to the club and as such, they are deserving of a nice Installation Event!

The out-going president and president-elect will work together as a team on the agenda for the Annual Officer Installation. The first half of the event will be conducted by the out-going president with them acknowledging their board members & officers plus awarding any club Rotarians any awards they might see fitting to bestow at the event and then the second half of the event begins with the new in-coming president honoring the out-going president with the presidential plaque, a personal gift and any roasting of the out-going president they might see fitting to do! Then the new in-coming president welcomes their officers and board members and away they go! The typical time of this event is 2 ½ to 3 hours total!

Respectfully Submitted by,

Sandy Owens-Carmody  
2012-2013