

## HIGHWAY CLEANUP PROCEDURE

Leavenworth Rotary is responsible for both sides of the highway between Stage Road (MM 102) and the Blewett Pass Cutoff (MM 104) (about 1.6 actual miles).

The DOT issues a form annually for the coordinator to sign enrolling the club in the Adopt-A-Highway program.

Schedule date of cleanup: Weekdays are preferred from 10:00 to Noon or 11:00 to 1:00. DOT prefers NO CLEAN-UP on Holiday weekends.

Announce at Rotary meetings. Ideally 9 – 12 participants should volunteer. (3 groups is preferred). Get names and phone numbers in case cleanup has to be postponed.

**Remind everyone to bring a pair of heavy work gloves and dress for weather.**

Call DOT to make sure collection bags and vests will be available.

DOT Contact: Amy Henke at (509)667-2801 between 7:30 and 4:30 M-F.

Arrange to have the vests, hard hats, signs and trash bags set out at the L-worth DOT.

It is open 24 hours per day during certain seasons and limited hours during other seasons.

On day of collection: Drive to town and pick bag of stuff up at the DOT. Have both CAUTION signs set up at least 15 minutes prior to start. Meet at Smallwood's Harvest to form three groups. Vests and hard hats MUST be worn at all times. All volunteers must sign attendance sheet. Expect each participant to fill at least 4 bags.

The **first group** can park in Smallwood's parking lot and go west cleaning both sides of the road from Smallwood's to the sign at Stage Road (about ½ mile).

The **second group** should drive to the Peshastin Bridge and park just beyond the gas station. They clean both sides of the road between the Peshastin Bridge and the sign just east of the Blewett Cutoff (about ½ mile.)

The **third group** can park in Smallwood's and clean both sides of the road east from Smallwood's to the Peshastin Bridge (about 0.6 mile.)

Bags and debris should be left off the pavement along roadway in clusters rather than singles. ALL bags should have tops tied shut. Bags and debris left along roadway between Smallwood's and Peshastin should NOT be on river-side of pavement

When finished: All participants return all hats, vests and unused bags to coordinator's vehicle. Coordinator tears down signs and returns vests, hats and signs to L-worth DOT. Coordinator can either collect and haul debris and bags or leave for DOT to collect. If coordinator collects and hauls bags and debris, it can either be deposited in the DOT dumpster or left outside the shop door after-normal-business-hours.

If bags and debris were left along roadway, coordinator must alert DOT to pick up.  
Mail completed attendance sheet (names, hours, # bags) to Amy at Wenatchee DOT-  
2830 Euclid Ave. Building B, Weatchee, WA 98801.

OR -- Report can be sent online via: [www.wsdot.wa.gov/operations/adoptahwy](http://www.wsdot.wa.gov/operations/adoptahwy)

Select "Online Reporting" under "NEWS" column in center of page

Select "Activity Report Online"

Use: Account Name "2-1-070" Password "Leavenworth"