

Outbound Student Post Departure Tasks

#	QUESTION/TASK	YES	NO
1	Has the YEO confirmed the safe arrival of student with natural parents?		
2	Is the host family address available to several committee members?		
3	Has the club established a YE committee member to correspond with the student?		
	How often will communication occur? _____		
	When is the student's birthday? _____		
	Are other club members encourage to write?		
	Is regular contact made with the student's natural family?		
4	Has the YEO confirmed that the student is receiving the allowance as noted on the Guarantee form		
5	Has the Club established communication with the Sponsor Club?		
6	Are student letters and news regularly reported at Club meetings?		
7	Are letters reprinted in Club bulletins?		
8	Is the student's blog address available to club members?		
9	Is the Rotex roundup link sent to club members?		