



# GLOBAL GRANT DDF ALLOCATION MEMORANDUM OF UNDERSTANDING

Club Name: \_\_\_\_\_ Amount of DDF Requested: US\$ \_\_\_\_\_

Project Name: \_\_\_\_\_ Grant Number: \_\_\_\_\_

Rotary International Policy Manual District 5080  
Approved as updated and amended by District 5080 Council on October 5, 2024

## Article IX. The Rotary Foundation Grants

### Section 9.01 District Designated Funds General Policy

- a) The Rotary Foundation’s (TRF) grant model to support district and club humanitarian and educational projects was adopted July 1, 2013.
- b) TRF offers two types of grants that are available to clubs, District and Global Grants.
- c) The District Designated Funds available to the District every year can be used to fund Global Grant and District Grant projects, to contribute to PolioPlus and Rotary Peace Centers, and/or other purposes as determined from time to time by The Rotary Foundation.
- d) The allocation of the available District Designated Funds (DDF) to each of these purposes will be determined each program year by the District Rotary Foundation Committee Chair (DRFCC) and the District Governor (DG) taking into account:
  - i. the total DDF amount requested by clubs for District Grant – Local Projects and District Grant International Projects (but not to exceed 50% of the available DDF);
  - ii. the total DDF amount that clubs communicated to the DRFCC that they expect to request for Global Grant projects;
  - iii. any DDF funds that may be allocated for district-sponsored projects; and,
  - iv. any DDF funds that may be donated to PolioPlus, Rotary Peace Centers or other eligible purposes.

### Section 9.02 Global Grants Policy

- a) The DDF match for a Club Sponsored Global Grant will generally be made on a 1:1 basis (normally matching only club contributions from district 5080 Rotary Clubs). However, at their discretion, the District Rotary Foundation Committee Chair (DRFCC) and the District Governor (DG) may award DDF for lesser amounts if there are more grant requests expected for the year than the DDF allocated for Global Grants as per Section 9.01 (b).
- b) Requests for DDF funding will be reviewed and may be conditionally approved by the District Rotary Foundation Chair. DDF funding approvals by the District Rotary Foundation Chair (DRFC) will be for a limited time. If the Global Grant Application is not complete and approved by The Rotary Foundation within 6 months of the date the DDF Funds were approved by the DRFC, the authorized use of the previously authorized DDF funds will expire and the request to the DRFC for DDF funding must be submitted again for approval.

## GLOBAL GRANT DDF ALLOCATION MEMORANDUM OF UNDERSTANDING

### Authorization and Agreement

*This memorandum of understanding is an agreement between the club and the district that acknowledges that the club has made a request for DDF matching prior to the initiation of the grant. This DDF contribution must be approved by the DRFCC. The total amount of DDF allocated for this will not exceed the amount contributed by the club plus any contributions by D5080 clubs contributing to the grant.*

*On behalf of the Rotary Club of \_\_\_\_\_, the undersigned agree to comply with all the conditions and requirements of the MOU for the current Rotary year and the project year and will notify Rotary District 5080 of any changes or revisions to club policies and procedures related to these requirements.*

Club President	
Term (current year)	
Name	
Signature	
e-Mail	
Date	

Project Lead	
Term	
Name	
Signature	
e-Mail	
Date	

District Rotary Foundation Committee Chair	
Term	2024-2027
Name	Doreen Fox Kelsey
Signature	
e-Mail	dfoxkelsey@hotmail.com
Date	
Maximum DDF Amount	US\$

*Please print this document, have the appropriate individuals sign, scan, and return this document to the DRFCC.*

*A copy of the DRFCC signed document will be returned upon approval.*