

ROTARY CLUB OF FIG GARDEN

BOARD OF DIRECTORS

*Regular Meeting: 24 September 2008 –

*Members Present:

*Directors:

Erica Maranian
Mark Roberts
Wes Segal
Dio Stefanopoulos

*President:

Tim Swanson

*President-Elect:

Sasan Rahmatian

*Past-President:

Judy Case

*Treasurer:

Scott Bristol

*Foundation Treasurer:

Fausto Hinojosa

*Secretary:

Doug Cords

*Others Present:

Sherry Forath, Assistant Secretary
Marty Dietz, Past President

Bill Robinson, Past President
Ron Fletcher

*Important Note: By Virtue Of A Third Absence This Year, Director Art Farkas Unfortunately Is Disqualified From Membership, Per By-Laws.

The Meeting was called to order at 7:06 a.m. by President Tim Swanson in the Boardroom of the Stoughton Davidson Accountancy Corporation at 2520 West Shaw Lane, Suite 101, Fresno, California 93711.

*Approval Of Agenda:

President Tim added the topic of "Youth Exchange" to our discussion items. It was MSC to approve the Agenda, as amended.

*Consent Items:

-Attendance For The Month Of August 2008	=	70%
-Membership As Of 1 September 2008	=	91

It was MSC to approve the Consent Items, as presented.

*Approval Of Minutes:

It was MSC to approve the Minutes of the 27 August 2008 Board Meetings.

*President's Time: (Tim Swanson)

Tim shared at last Friday's Meeting that there will be no formal lunch Meeting at TorNino's on 10 October; our Retreat begins that day and continues to Sunday. We will have a Member Sign-In at TorNino's that Friday, to accommodate those Fig Garden Rotarians who will not be up the hill. Secretary Doug Cords to provide Tiffany at TorNino's with this paperwork, to accompany our "Visiting Rotarians' Sign-In" sheet.

Sherry Forath shared that the District is now working on a computer program update and that she is participating in that function and hopes that we as a Club can have our Minutes on our website, password-protected.

An extensive, continued discussion ensued regarding Membership, following last month's topic. A "Meet and Greet" has been successfully utilized by other Clubs. It is a little party, by invitation, to inform prospective Rotarians of our Club and Rotary International. Past President Bill Robinson shared that, during his Presidency, this topic was discussed by the Board and was declined unanimously. Past President Judy Case shared more insights into this type of event and she and Bill, if the Board desires, will work with Club Service Directors on a possible format. This type of event is different in concept that our "traditional" new Member recruiting.

It was MSC that the Board supports this "Meet and Greet" format. It is vital that our membership take this seriously and put forth quality names for it to succeed.

Further discussion ensued, following last month's topic, regarding the "Non-Eaters' Fee" charged. Treasurer Scott Bristol shared that it is the President's role to negotiate costs with TorNino's. President Tim will review this with the banquet hall's staff and report back to the Board.

Past President Marty Dietz led a discussion on our Youth Exchange Program. He shared that our Exchange Student's first month was excellent, with many Members getting involved. We still need two more Host Families for this year.

The Board reviewed in depth the Exchange Program, as a decision must be made by 26 September if we are to participate next year. Kurt Zumwalt and Marty are willing to again perform their respective roles for Sasan's year, should the Board decide to move forward.

The August Hioco Family and the Bill Robinson Family will host a student next year, with the requirement that our participant be female; the Robinsons wish for her to attend Clovis West High School, due to logistics.

The discussion centered around our past Club experience and the need, going forward, to do this project with excellence, or not at all. Having two probable Host Families on board early-on was seen as a positive sign.

It was MSC to approve our Club participating next year in the Exchange Student Program. Bill Robinson noted that an emerging young leader has been identified already as a prospective Outbound Student, from San Joaquin Memorial High School.

It was suggested that, since the Program's Deadline is so early in the Rotary Year, the President-Elect plan extensively, perhaps in April, for our possible participation in the year coming.

*Treasurer's Report:

(Scott Bristol)

Scott reviewed for the Board Last Month's Expenditures. He noted that funds are still being held for the Woodward Park Bench Project and as well for the Zambian Project, in concert with Sun-Maid Growers Of California.

-Accounts:

*County Bank: Checking:	\$21,730.99
*County Bank: Certificate Of Deposit:	27,130.00
*Members' Current Accounts:	20,960.25
*Deposits:	<u>1,034.80</u>

*Totals: \$70,856.04

Scott then reviewed the Income And Expenditures Statements for the month, compared to Budget and the current year versus previous year.

It was MSC to approve the Treasurer's Report, as presented.

*Secretary's Report: (Doug Cords)

Per Board decision, Wendy Cords purchased two Fig Garden Village Gift Certificates, in the amount of \$75.00 each, for Scott Bristol to present to his two hard-working Associates who host our Meetings each month. He reported their delight and appreciation.

Jean Shore, owner of the Fig Garden Bookstore, gives us a substantial discount on our books which are purchased at her place of business; as well, this year, she donated five Gift Certificates to add to those we purchased. The Cords sent her a Fig Garden Rotary Club thank-you letter.

Brad Majors, our Club Member from County Bank, has asked for a formal resolution to update signatures as authorized by the Club.

It was MSC to remove Bill Robinson and Phil Setrakian from the authorized signators and to add Tim Swanson and Sasan Rahmatian to the list. Secretary to provide copies of these Minutes to Brad for his files; he will update the Signature Cards appropriately, with Tim and Sasan.

Discussion ensued regarding the costs of the Host Families with our Exchange Program. It was MSC to add to our Club's costs the amount of \$150.00 each month, payable to the Host Family, to help defray costs.

The Secretary reported, per Board Action last month, that Tom Wells' Membership has been converted from "Active" to "Honorary," and Rotary International has been notified. A new Blue Badge will be ordered for Tom. He was not able to attend our recent Awards Ceremony, done by Past President Judy Case, to receive his "100% Attendance Award," and Doug mailed it to him, with a special "we miss you" note.

Last month, the Board approved Tom Miller as a potential new Member, sponsored by Sam Federico and Phil Setrakian. His name missed this week's AVENUES, but will shortly be published.

Member Mike Graves has been on "Excuse From Attendance Requirements," and has not returned. After contacts with the President and Secretary, his resignation letter from the Club was reviewed, but not presented. It is the serious hope of the Board that Mike will be able to continue his membership, in spite of his workload conflicts.

The Board has dealt with attendance issues of late, a potential source of conflict and personal feelings upset. The Secretary will bring to the Board each month any and all correspondence with Members regarding attendance and will share steps followed to make sure all Members are fairly treated, with the desire to salvage all memberships.

This past month, four Members have had identified attendance problems. Three have responded to the Secretary and, to this date, one has not. After considered discussions, the Board feels that all four are valued Members and it was MSC to "wipe the slate clean" on the deficits. President Tim will personally call each Member, to share the Board's decision, and to reiterate the importance of regular attendance, per By-Laws.

*Avenues Of Service:

*Club Service:

(Dio Stefanopoulos)

Dio noted the upcoming 3 October Day At The Races and it was discussed that a check to pay the Big Fresno Fair is taken and executed tht day. October 10-12 is our Retreat and President Tim noted that already 33 Members are signed up for this grand fellowship event.

We will be at the Basque Hotel on 19 December; the Holiday Party follows the day after, 20 December. The Directors are working on locating a quality caterer for the event.

*Community Service:

(Mark Roberts and Erica Maranian)

The Committee has met and evaluated several requests for funding. Two were not moved forward: Valley Arts and Sciences Academy and Read Fresno made requests for funding not in keeping with our guidelines, wherein the Club does not support operations of organizations.

It was MSC to again participate in the "Helmets Are Cool" program at \$3,000, an amount reduced from the Committee's recommendation, as the Directors do not desire to be an annual funder of programs in large amounts.

It was MSC to again partner with the Trauma Intervention Program, this year in the amount of \$1,558.50 for an update and reprint of their communications brochure.

It was MSC to again participate in the "Burn Aware" Program in the amount of \$1,560.53.

It was MSC to participate with Focus Forward, a program for Foster Children, in the amount of \$1,050.00.

It was MSC to again continue the wonderfully successful "Bicycle Attendance Program" in the amount of \$2,500.00.

Applications for Community Service 9/24/08

Helmets are Cool \$6,000

We've funded this for the last 2 years. Provides Helmets for kid that can't afford them or don't have one. Recommend approval.

Trauma Intervention Programs \$1,558.50

Supports people in crisis. Request for money to cover the cost of printing updated resource guide. Recommend approval.

Burn Aware \$1,560.53

Educates children on the danger of fire and fire safety. Money requested to buy equipment to be used in the education process. Recommend approval.

Valley Arts and Science Academy \$3,000

Charter school. requested funds to get a system to help in the processing of lunches and food service at the cafeteria. Money not oing directly to kids benefit. Not recommended for approval.

Focus Forward \$1,050

Non-Profit organization that connects foster kids with scholarships to educational events that connect them to post secondary education and job training. Committee recommended approval.

Read Fresno \$5,000

Helps kids learn to read. Money to go toward 1000 book bags for volunteers to carry books to schools. Not recommended for approval a this amount. Consider lower amount if any.

Bike Attendance Program \$2,500

Provides bikes to schools to help increase attendance. Recommend approval.

*Vocational Service:

(Wes Segal)

The Directors are working already on the Job Shadowing Program and will soon re-instate the wonderful "Vocational Talks" Program wherein members give a short treatise on their professions.

*International Service:

In the absence of the Directors this month, Doug Cords presented to the Board an update on the Partnership Program, with Sun-Maid Growers Of California, in Zambia. An extensive report was provided for the Directors' perusal, of this previously-approved program. The Board at Sun-Maid has endorsed the proposal, to work with the Kitwe, Zambia Rotary Club and CINDI, a not-for-profit in Zambia. The project will be known as "Malembaka Farm" and indeed focuses on blessing children and being self-sustainable.

The Directors are asked, please, to proceed immediately with the District Matching Funds Request, followed by the Rotary International match.

*Foundation/Paul Harris:

No report this month.

*President-Elect's Report:

(Sasan Rahmatian)

No report this month.

**Past President's Report:

(Judy Case)

No report this month.

*Old Business:

No Old Business this month.

*New Business:

No New Business this month.

*Adjournment:

President Tim adjourned the Meeting at 8:48 a.m.

*Next Meeting: 22 October 2008

Respectfully Submitted By Doug Cords, Ph.D., Club Secretary

SUN-MAID GROWERS OF CALIFORNIA/ROTARY CLUB OF FIG GARDEN JOINT PROJECT --*Sun-Maid Criteria:

- In Country Of Zambia
- Agriculturally-Focused
- Blessing To Children

*Interesting Coincidences:

- Rotary International President D. K. Lee Has:
 - *dedicated his term as "The Year Of The Children"
 - *selected Zambia as a region of "highest importance" and visited it as his first official act
- District 5230 Has Several Rotarians Locally Who Have A Special Attachment To Zambia

*Zambian Players:

- Josh Chimhanda, Current District Governor, # 9210
- Larry Mapani, Immediate Past President, Rotary Club Of Kitwe and Director Of Tri-Pump Engineering Company
- Joe Haynes, Board Chairman, CINDI-Kitwe

*Background Of Contacts Since Late May Of 2008:

- Two District Governors In Zambia
- 19 Rotary Clubs, Both Last Year's and This Year's Presidents
- Three Governmental Agencies In Zambia
- =Past District Governor Locally, Tom Stahl
- Past Rotary International Presidents Rick King and Cliff Dochterman
- Current District Governor Locally, August Hioco

*Current Status:

- only four viable entities in Zambia wished to partner
- 3 of the 4 were either spurious or the folks didn't need our \$\$
- one meets all our criteria, appears bona fide, the local Club in Kitwe is offering to put up its own co-funding, principals have ag-background, good track record with Rotary international
- just to be sure, Past District Ken Boyd (Kerman) is currently in Zambia and is doing a personal due-diligence to verify everything

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*Positive Aspects:

- established local Rotary Club, with strong track record and Members with ag-based experience
- CINDI is, as well, established and thus there will be a 100% utilization of our funds - zero to overhead and/or administration expenses
- Malembeka Farm is ready to be developed and the local Partners all are on the "same page," wanting to help disadvantaged people, especially children, to become self-sufficient.
- The focus of CINDI was initially a "giveaway program" re-structured in 2003 to creating household economic empowerment activities to reduce poverty, provide education and help with health care.
- in 2006, the projects have adopted another, essential process in working with Community-Based Organizations (CBOs) to take the training and development right to the local peoples, helping them to drive their own local development activities

ROTARY CLUB OF KITWE – AGRICULTURAL PROJECT PROPOSAL

1. Description of the project

The purpose of the project is to increased food security and nutrition to vulnerable people who are overburden by looking after Children who have been orphaned due to the HIV/AIDS epidemic. The project will be focusing on household economic empowerment in agriculture training and production as opposed to the current practice of giving food aid or donations.

2. Location

The project will be located at Malembeka Farm, a piece of land located near the target areas of Kakolo, Kamfinsa and Luangwa Villages in Kitwe District, Zambia, Central Africa.

3. Needs assessment vis-a-vis the budget - i.e., why is each item needed?

<u>Item</u>	<u>Activity</u>	<u>Purpose or Need met</u>
1	Infrastructure Development- Training& Food Production Structures	
2	Support to 100 Household- Farming Skills, income security and Self reliant	
3	Direct Food Production – Farm sustainability & income generation for expansion of farm & program	

4. People involved

The project will initially involve 100 targeted households (600 people) coming from three rural communities near the farm site. These households will receive training in farming practices, seed and tools to grow food and generate additional income. The 100 households directly targeted in this project will be involved in every stage of the development of the farm including clearing the land, planting, weeding, harvesting and looking after the livestock. This involvement of 100 households will provide solid practical experience of the farming and transfer the acquired skills to other households in the wider community.

5. Goals

This project is specifically designed to meet the needs of three disadvantaged groups in those selected communities:

1) women headed households caring for orphans and for orphans and People Living with HIV/AIDS (PLWHA): already overstretched with limited options for accessing income and food and face immense difficulties in supporting themselves and their dependents;

2) vulnerable children headed households: who are often at risk of malnutrition, disease and discrimination due to a lack of parental care;

3) orphans, other vulnerable children and PLWHA who rely on the community and have limited income capabilities, increased medical costs and increased nutritional requirements.

6. Timetable

The project is expected to run for 18 to 24 months from receipt of the funds. However, this being an on-going process, quarterly review meetings, mid term review and an annual review process will be undertaken involving the beneficiaries and other key local stakeholders before the project is finally handed over.

7. Rotary partners and role of Kitwe Rotary Club

- To do an impact assessment of the project
- Provide funding as outlined in the Budget through the MG
- Ensure the participation of all Rotarians
- Monitor and evaluate the project
- Ensure that the project meets the intended goals or needs.

8. Assessment

An assessment has been done revealing that this project will benefit an initial 600 people in 100 households, the majority of which are child headed or female-headed households caring for orphans and people living with HIV/AIDS (PLWHA). They will directly benefit from this project through engagement in training on farming practices and receipt of inputs such as seed and tools. In addition, over 500 household members including orphans and other vulnerable children and PLWHA will also benefit from the project through increased food security and income of the household and involvement in health and nutrition education activities.

9. Sustainability

At the end of the project the beneficiaries will increase their self-sustainability. This will be manifested through additional income, increased food production, improved access to a diverse diet suiting specific needs of PLWH, and nutritional education knowledge that is replicated into the wider communities. As for the Farm it will be further developed into a local centre benefiting those communities.

(1) At the end of the grant period the food and income security of the targeted households will be strengthened in the longer term through the transfer of skills learned during training and input of tools and seeds to grow food at household level for both household consumption and to generate income.

(2) As part of the training, beneficiaries will also participate in a session on the training of trainers, which will provide skills in coaching and training others. Those who benefit from this project will then be able to train other members within their community in farming techniques and animal husbandry, as well as support ongoing CINDI efforts to raise awareness of the importance of good health and nutrition practices particularly for PLWHA.

(3) The vision for Malembeka farm is to develop it into a training and production centre for local farmers in food production, farming, animal husbandry and health and nutrition education. This initial funding will provide a strong foundation to this vision, through the project activities, the building of the training structures and the purchase of inputs. In addition, during the grant period, the farm will develop an income generating strategy in order to expand further the activities at the farm in the coming years.

NAME OF PROJECT: Increased food security and nutrition to vulnerable people affected by HIV/AIDS from the rural areas of Kakolo, Zambia Kamfinsa and Luangwa, in Malembeka Farm, Kitwe District, Zambia

PROFILE SUMMARY

Contact Person	Fr. Joe Hayes - Board Chairperson
Contact Address	Po Box 21663 Kitwe/ 6 Kabengele RD
Telephone	260 212 229369
Email	cindi@cindi.org.zm / director@cindi.org.zm
Executive Director	George Chiyeke
Project Location	Kitwe – Copperbelt.

CINDI-Kitwe is a Non-denominational, Non -Governmental Organisation established in 1994 with the purpose of contributing to the well being of children orphaned by HIV/AIDS through care and support. CINDI-Kitwe was set up with an objective of providing positive prevention, care and support to the affected households with orphans and people living with HIV/AIDS (PLWHA). The organisation is currently working in 11 townships of Kitwe district reaching approximately 300 households in each township with an average of 4 orphans each.

At inception, the organisation focussed on general welfare provision that included food aid and education support to orphans delivered through a network of volunteers that formed leadership structures within the 12 CINDI catchment areas. Since 2003, CINDI Kitwe has shifted focus from food aid to household economic empowerment activities for more sustainable poverty reduction in communities while continuing the education project. HIV/AIDS prevention activities were also initiated at this stage.

Since 2006, the organisation has began strengthening the leadership structures to the level of Community Based Organisations (CBOs) to help develop local sustainable strategies towards community empowerment, leadership and governance for improved service provision to orphans and caregivers. This is to strengthen the capacity of communities to drive their own development activities through full engagement and understanding in planning, implementation, monitoring and evaluation. CINDI Kitwe has since developed a capacity building strategy for all CBOs formed with an initial target of four communities.

CINDI PROJECT KITWE - ACTIVITY BASED BUDGET						
ROTARY CLUB OF KITWE - SUSTAINABLE AGRICULTURE AND LIVELIHOODS PROJECT						
ACTIVITY	DESCRIPTION - ITEM/INPUT	QTY	Frequency	UNIT	UNIT COST	TOTAL COST
					USD	USD
Infrastructure development						
	Water Pump	1	1	each	16,970	16,970
	Water Tank 10,000L	1	1	each	2,424	2,424
	Installations & Labour	1	1		6,061	6,061
	Storage shed	2	1	each	4,545	9,091
	Water pipe	300	1	metre	3	818
	Horse pipe	60	2	metre	2	273
	Sub total					35,636
Support to 100 householdts	Training in farming techniques					
	Transport	100	5	days	6	3,030
	Meals	100	5	days	5	2,273
	Stationery	100	1	each	2	152
	Facilitation fees	2	5	each	91	909
	Sub Total					6,364
	Support with inputs					
	Seeds of choice	100	1	5kg	30	3,030
	Sub total					3,030
	Manure					
	Chicken	100	3	bag	2	455
	Animal	100	3	bag	2	455
	Fertilisers - pack consists D-comp,urea & Top dressing	100	1	2.5kg Pac	45	4,545
	Sub Total					5,455
	Household support sub total					14,848
Direct Farm Production	Farm Inputs (all variable costs included)					
	Maize	1	1	hectare	606	606
	Tomatoes	1	1	hectare	758	758
	Onion	1	1	hectare	1,061	1,061
	Cabbage	1	1	hectare	697	697
	Okra	1	1	hectare	1,061	1,061
	Rape	1	1	hectare	364	364
	Carrots	1	1	hectare	1,061	1,061
	Sub Total					5,606
	Manure and pesticides					
	Chicken	300	1	bag	2	455
	Animal	300	1	bag	2	455
	Pesticides	10	1	kg	9	91
	Fertilisers - pack consists D-comp,urea & Top dressing	10	1	300kg Pac	212	2,121
	Sub Total					3,121
Farming Implements	Equipment					
	Hoes	20	1	each	8	152
	Rakes	5	1	each	9	45
	Hand Sprayers	10	1	each	14	136
	Axes	10	1	each	15	152
	Watering cans	10	1	each	11	106
	Garden folks	12	1	each	8	91

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CINDI PROJECT KITWE - ACTIVITY BASED BUDGET						
ROTARY CLUB OF KITWE - SUSTAINABLE AGRICULTURE AND LIVELIHOODS PROJECT						
ACTIVITY	DESCRIPTION - ITEM/INPUT	QTY	Frequency	UNIT	UNIT COST	TOTAL COST
	Wheel barrows	4	1	each	121	485
	Bicycles	2	1	each	152	303
	Gum boots	4	1	each	33	133
	Torches	4	1	each	15	61
	Overalls	4	1	each	23	91
	Matchette	2	1	each	15	30
	Pick	3	1	each	15	45
	Slasher	5	1	each	11	53
	Knapsack sprayers	3	1	each	97	291
	Mattock	1	1	each	23	23
	Dust coat	2	1	each	15	30
	Gloves	6	1	pair	5	27
	Head Sprinkler	2	1	each	152	303
	Sub Total					2,558
Monitoring and harvesting						
	Fuel	160	12	ltr	2	4,655
	Stationery	1	12	each	30	364
	Packing materials after Harvest	200	1	each	3	606
	Sub Total					5,624
	Project Total Fund Requirement					67,394

**ROTARY CLUB OF FIG GARDEN
FOUNDATION
BOARD OF DIRECTORS**

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Erica Maranian
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Wes Segal
Dio Stefanopoulos

***President:**

Tim Swanson

***President-Elect:**

Sasan Rahmatian

***Past-President:**

Judy Case

***Treasurer:**

Scott Bristol

***Foundation Treasurer:**

Fausto Hinojosa

***Secretary:**

Doug Cords

***Others Present:**

Sherry Forath, Assistant Secretary

Marty Dietz, Past President
Bill Robinson, Past President
Ron Fletcher

The meeting was called to concurrent order, by President Tim Swanson, at 7:06 a.m., with the Regular Board Meeting of the Directors of The Rotary Club Of Fig Garden, in the Boardroom of the Stoughton Davidson Accountancy Corporation at 2520 West Shaw Lane, Suite 101, Fresno, California 93711.

*Treasurer's Report: (Fausto Hinojosa)

Treasurer Fausto reviewed for the Board the Balance Sheet and the Income Statement, noting that losses reflect the huge downward slide of the investment marketplace. We should expect more of the same next month.

He then reviewed the UBS Investment Statement and shared that an e-mail notice shall be sent out for the next Investment Committee Meeting. President Tim noted that it would be a wise strategic move to include the President-Elect in these meetings.

*Accounts:

-Unrestricted Funds:	\$ 96,789.37
-Permanent Funds:	<u>313,645.67</u>
-Totals:	<u>\$420,435.04</u>

It was MSC to approve the Treasurer's Report, as presented.

*Adjournment:

Concurrent with the Regular Board Meeting, President Tim Swanson adjourned the Meeting at 8:48 a.m.

*Next Meeting: 22 October 2008

Respectfully Submitted By Doug Cords, Ph.D., Foundation Secretary.