**Rotary Club of Williamston Michigan**

**Grant Application**

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| **Name of Applicant Organization:** | |
| **Briefly describe your organization’s mission or purpose:** | |
| **Contact Name:** | **Phone Number:** |
| **Contact :** | **Email Address:** |
| **Check one and enter grant amount requested**  **\_\_\_\_Community Service if ≤ $3000: \_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_Foundation Grant if ˃$3000: \_\_\_\_\_\_\_\_\_\_\_** | **Mailing Address** |
| **Projected Start Date :** |
| **Projected Completion Date:** |
| **Is applicant a 501C3 Organization?**  \_\_\_ **Yes** \_\_\_\_**No** |
| If yes, **Federal Tax ID#:** |
| **Does the project affect any of these Rotary Causes (see guideline definitions)?**  \_\_\_ Supporting Environment;  \_\_\_\_Promoting Equity, Inclusion and Diversity;  \_\_\_ Promoting Peace;   \_\_\_Fighting Disease;   \_\_\_Saving Mothers and Children;  \_\_\_ Supporting Education;  \_\_\_Providing Clean Water, Sanitation & Hygiene  \_\_\_ Supporting Local Economies;  \_\_\_Fighting Hunger;  \_\_\_Promoting Arts and Humanities  **Briefly describe how the project supports one or more of the above:** | |
| **How many people will this project serve?** \_\_\_\_\_\_\_\_ **annually or**  \_\_\_\_\_\_\_ **generally?** | |
| Describe the **community need(s) or problem(s) this project will address:** | |
| **Describe the projected benchmarks of success (steps)  of this project:** | |
| **Provide a timeline of the proposed project:** | |
| **Explain how Rotary will be recognized for this support:** | |
| **Will there be matching funds from other sources? Explain.** | |
| **Signature of Grant contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Printed name of Grant Contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date of submission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |

**Grant Application Checklist:**

**1. Prior to submitting, the Grant Contact should verify the following:**

* The Application is LEGIBLE
* The Application details how the Project is aligned to one or more of  the Rotary Causes
* The Application provides a detailed Project description and timeline
* The Application provides achievable BENCHMARKS?
* The Application is SIGNED by Grant Contact

**2. Upon verifying the above, submit the application in electronic format to the attention of: RCW President Elect,** [**williamstonsunriserotary@gmail.com**](mailto:williamstonsunriserotary@gmail.com)

**3. Post funding, the grantee must file a Final Report within 30 days of project completion, or risk non-funding of future grant requests.**