



Rotary Club of Joliet

## Raffle Proceeds Project Selection Guidelines

Raffle funds available for the 2024-2025 project \$50,000

Joliet Rotarians:

You are invited to suggest a local community worthwhile project in need of funds. The 2024-2025 Joliet Rotary Raffle Project selection process needs your input.

Applications are now welcome. The deadline to submit your project application is March 31<sup>st</sup>, 2025.

### **Project Guidelines**

The following guidelines must be met:

- A. Each project must be sponsored by a member of the Joliet Rotary Club. If the project is selected, that member, along with a representative of the organization shall monitor the progress and report on the implementation.
- B. The project must be a long-term benefit for the Joliet Community and will be used for capital expenditures OR a program/services which will have substantial impact on the Joliet community.
- C. The capital project must be clearly identified including the Rotary Club of Joliet recognition plan. For a program request, the Joliet Rotary Club must be identified on all program brochures, social media, and websites for the program's duration.
- D. The project will be funded up to \$50,000. These funds are available as a result of the Annual Joliet Rotary Raffle Fundraising Event.
- E. Bids or estimates from design or construction professionals for all work and supplies should be submitted with each application for capital work. Specific program budget and expenses should be provided for any program/service submitted.
- F. The Rotary Member sponsoring the project should return the application and supporting documentation to Past President Jen Howard at [jhoward@jolietchamber.com](mailto:jhoward@jolietchamber.com)

# Rotary

## Club of Joliet #78

### 2024-2025 Rotary Raffle Project Application

#### PROJECT SUMMARY

Name of Project: \_\_\_\_\_

Benefitted Entity/Charity: \_\_\_\_\_

Dollar Amount Requested: \_\_\_\_\_

#### APPLICANT REPRESENTATIVE

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Brief Description of Project:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

You may attach a full description of your project and charity. Please remember to attach your cost estimates and bids from the professionals who will complete the work on your project.

Is there any part of this project that could be completed by local Rotary Members willing to assist (volunteer labor, etc.) at no cost? If so, please explain on an attached document.

ROTARY MEMBER SPONSOR(S): \_\_\_\_\_

Sponsors Email/Phone #: \_\_\_\_\_

To the best of my (our) knowledge, this proposal meets the project guidelines.

Signature(s):

\_\_\_\_\_

Please deliver your completed and signed proposal with attachments by March 31<sup>st</sup>, 2025 via email to: Jen Howard at [jhoward@jolietchamber.com](mailto:jhoward@jolietchamber.com)