# CLUB ADVOCATE CLUB VISIT PLANNER



## YOUR GOAL IS TO COACH YOUR CLUBS TO SUCCESS!

## Let's Make Rotary Simply Irresistible!

This list will help you prepare for club visits. Customize it based on the needs of your clubs and the types of visits you're making.

### Before each club visit

- □ Review notes and action items from your last visit and communication with the president.
- □ Review the club's goals, achievements, ratings and comments in Rotary Club Central.
- □ Review reports in My Rotary to understand membership, Foundation contributions and other club trends.
  - o Club Membership Profile
  - Club Fundraising Analysis
- $\Box$  Read the club's newsletters.
- □ See what the club is doing on social media and on their website.
- □ Ask governor for any other information to share with the club.

#### Add your own tasks:

- □ Prepare your remarks / message to the club to be delivered on your visit.