

**Board of Directors Meeting  
September 7th, 2023  
7:02 a.m.**

1. Meeting called to order at 7:00 a.m. 3rd board meeting of 23-24 Rotary year.

**Roll Call**

**There was a quorum present.**

<b>Role</b>	<b>Name</b>	<b>Present</b>
President	Yolanda Wood	Yes
President-Elect	Lori Ehlers	Yes
Previous President	Libby Quinlan	No
Treasurer	David Gornstein	Yes
Admin	Kevin Gederman	Yes
Membership	Vacant	Vacant
International / Foundation	Mike Nowobilski	Yes
Service Projects	Mary Jo Nowobilski	Yes
Flags Committee Chair	Jim Burton	Yes
Exec Secretary	Catherine Taylor Yank	No
Youth Chair	Vacant	Vacant
Public Relations	Steve Stater	No
Secretary	Tim Sipes	Yes
Member at Large	Ray Rohr	No

2. Introduction of Visitors/Club Members

- None

3. Announcements:

- Clarifying Calendar
  - No meeting Nov 22<sup>nd</sup>

- No meeting Dec 27th
- Holiday party Dec 20th
- Budget
  - See financial section below
  - Club Communications – ask Steve what this is?
  -
- Member Transfer
  - See Membership section below

**4. Review and Approval of Board Minutes from Aug 2023**

**Action: July board meeting minutes were reviewed and approved by the board on 9 July**

**5. Review and Approval of Financials for Aug 2023**

Financial Report As of EOM August 2023				
				CHECKING
<b>Beginning Balance, June 30 , 2023</b>				<b>30,365.40</b>
Week 1	Deposit	Weekly Meetings		40.00
Week 2	Deposit	Weekly Meeting		69.00
Week 3	Deposit	Weekly Meeting	\$	43.00
Week 4	Deposit	Weekly Meeting	\$	18.00
Week 5				
<b>TOTAL RECEIPTS</b>				<b>170.00</b>
07/05/23	2920	Youngtaek Kim	Foreign Exchange Student	75.00
07/12/23	2921	Jim Burton	Flag Expense	107.34
07/19/23	2922	District 6510	Semi-Annual Dues	1,189.00
07/22/23	2923	Rotary International	Semi-Annual Dues	2,352.00
<b>TOTAL EXPENDITURES</b>				<b>3,723.34</b>
<b>Ending Balance, July 31, 2023</b>				<b>26,812.06</b>
<b>Bank of O'Fallon Certificates of Deposit</b>				<b>21,029.99</b>
<b>Temporarily Restricted Funds</b>				
		Due to Foundation		(1,385.00)
		Due to Polio Plus		(656.50)
		Teacher Hero Program		(958.18)
		Malawi		(375.00)
		Nicaragua Water Project (International)		(5,330.00)
<b>UNRESTRICTED</b>				<b>39,137.37</b>

**Motion: To approve the financial report as provided.**  
**Motion made by: Kevin Gederman**  
**Seconded by: Lori Ehlers**  
**Motion: Approved**

- Running Financial Report for FY23

			7/1/23	8/1/23	9/1/23	10/1/23	11/1/23	12/1/23
<b>BEGINNING BALANCE</b>			<b>30,365.40</b>	<b>26,949.56</b>	<b>19,583.20</b>			
<b>INCOME:</b>								
Week 1			40.00	58.00				
Week 2			69.00	46.00				
Week 3			43.00	40.00				
Week 4			18.00	66.00				
Week 5				46.00				
Dues			137.50	137.50				
Flags				700.00				
Other	Donations/District Grant			2,490.00				
Other				5.00				
<b>Total Income</b>			<b>307.50</b>	<b>3,588.50</b>				
<b>EXPENSES:</b>								
<b>Check</b>	<b>Payee</b>	<b>Other</b>						
2920	Youngtaek Kim	RYE Student	75.00					
2921	Jim Burton	Flags	107.34					
2922	District 6510	Semi-annual Dues	1,189.00					
2923	Rotary International	Semi-annual Dues	2,352.00					
2924	Schucks	Food		500.18				
2925	Karla Smith Behavioral	Donation - Huffman		100.00				
2926	Sleep In Heavenly Peace			1,000.00				
2927	Charles Gilliam III	Wm. Whitehead Award		250.00				
2928	Schnucks							
2929	Dawn Cassil	Gardens Supplies						
<b>Total Expenses:</b>			<b>3,723.34</b>	<b>1,850.18</b>	-	-	-	-
<b>ENDING BALANCE</b>			<b>26,949.56</b>	<b>28,687.88</b>	<b>19,583.20</b>	-	-	-
<b>RESTRICTED FUNDS:</b>								
Due to Foundation			(1,385.00)	(1,385.00)				
Due to Polio Plus			(656.50)	(656.50)				
Teacher Hero Program			(958.18)	(958.18)				
Malawi			(375.00)	(775.00)				
Nicaragua Water Project			(5,330.00)	(5,330.00)				
<b>Total Restricted Funds:</b>			<b>(8,704.68)</b>	<b>(9,104.68)</b>	-	-	-	-
<b>Available Funds</b>			<b>18,244.88</b>	<b>19,583.20</b>	<b>19,583.20</b>	-	-	-

- A draft budget was presented for discussion
  - A draft budget was presented by Dave based upon the finances available but without input from the committee chairs.
    - Committee will use this information to develop a desired committee budget to send back to Dave for use in developing the final the overall budget
  - Revenue
    - 50/50 and Happy Bucks are estimates
    - Donations for desired projects will be removed as they are a wash (funds donated all go to the project)
    - CDs – we have 4 CDs earning about 4% (interest) each

- CDs are not income but are a reserve asset until the interest is realized. They will be carried in the finance portion of the budget instead of the revenue portion
- Fund Raising
  - Fund raising revenue items will be shown as net revenue (gross proceeds minus expenditures)
  - Additional Project should be the Beers and Bags effort Catherine is running
  - Golf Tournament
    - Discussion on if we should have one or not or team with another club
      - ✧ Will have to discuss with Libby
    - Will leave the golf tournament from the budget until it is decided, based upon our ability to support, that we are going to have one
- Expenses
  - Club communication
    - Need budget input from Steve Stater on costs
  - Credit card fees
    - Is it worth paying the service fee for the few who use credit/debt cards
    - Should we pass that costs on to the members using the cards
    - Will try and determine what the actual costs to see if passing on the service fee is warranted
- Community service
  - Funds listed are only funds obligated at this point
  - Will be updated based upon Mary Jo's budget request
    - Note \$3840 is available to be allocated somewhere (see Net Income budget line)
    - Should this number be exceeded we will need another fund raiser to make up the difference
- Youth
  - Cub Scout funds are undermined at this time
- International Service/Foundation
  - Funds listed are only funds obligated at this point
  - Will be updated based upon Mike's budget request
    - Note \$3840 is available to be allocated somewhere (see Net Income budget line)
    - Should this number be exceeded we will need another fund raiser to make up the difference
- Dave would like to send out some of the Polio Plus funds

**Motion: To send out Polio Plus Funds**  
**Motion made by: David Gornstein**  
**Seconded by: Mike Nowobilski**  
**Motion: Approved**



o Draft Budget

Line Item	Unit	Unit	Item \$	Notes:
<b>REVENUE</b>				
<b>Revenue</b>				
50/50	\$ 15.00	50	750.00	
Donations for Directed Projects				
Happy bucks	\$ 35.00	50	1,750.00	
Induction Fee - New Member	\$ 50.00	4	200.00	
Interest income	\$ 100.00	1	100.00	
Meeting Dues	\$370.00	40	14,800.00	
<b>Total</b>			<b>17,600.00</b>	
<b>Fund Raising</b>				
Additional Project			1,000.00	
Flag program		213	11,850.00	Net Sponsors
Golf Tournament			500.00	
<b>Total</b>			<b>12,350.00</b>	
<b>Reserve</b>				
			-	
<b>TOTAL REVENUE</b>			<b>29,950.00</b>	
<b>EXPENSES</b>				
<b>Operating Expenses</b>				
50/50			500.00	
Chamber Dues			150.00	
Club Communications			650.00	
Credit Card Fees			100.00	
Dacdb			310.00	
Dacdb Financial Bundle			276.00	
District 6510 dues	\$ 58.00	40	2,320.00	
Flag Program			700.00	
General & Administrative			400.00	
Golf Tournament			-	
Meeting Expense - Meals (\$125x46; \$250x4)			5,750.00	
PO Box Rental USPS			182.00	
Rotary International Dues	\$ 39.30	40	3,372.00	
<b>Total</b>			<b>15,310.00</b>	
<b>Membership</b>				
Induction Kit - New Member/T-Shirt	\$ 35.00	4	140.00	
Membership Recruitment and Retention			500.00	
<b>Total</b>			<b>500.00</b>	
<b>Vocational</b>				
New teacher program	\$ 50.00	21	1,050.00	
Public Safety Officers Program			500.00	
<b>Total</b>			<b>1,550.00</b>	
<b>Club Service (Administration)</b>				
All Access Play Ground			1,000.00	1st of 5 installment payments
District Rotary Training			200.00	
Installation Dinner			600.00	
PETS			450.00	(1) Night Hotel + reg fee for PN \$125
Pre-PETS			-	No cost
Speaker gifts			100.00	
<b>Total</b>			<b>2,350.00</b>	
<b>Community service</b>				
District community grant- Habitat proj			1,000.00	
Halloween Game Support			200.00	
Sleep in Heavenly Peace Project			1,000.00	
Vegetable garden			500.00	
<b>Total</b>			<b>2,700.00</b>	
<b>Youth</b>				
Bearcat Rotaract			500.00	
Cub Scout Pack 43/46				
Madrigals			100.00	
Rotary Youth Exchange expenses			-	
Rotary youth exchange in bound			-	
Rotary youth exchange out bound			-	
RYLA	\$ 300.00	2	600.00	
William Whitehead Scholarship			500.00	
Other				
<b>Total</b>			<b>1,700.00</b>	
<b>International Service/Foundation</b>				
Belize Children			1,000.00	
Malawi - Water Maintenance			1,500.00	
Nicarago			500.00	
<b>Total</b>			<b>3,000.00</b>	
<b>TOTAL EXPENSES</b>			<b>27,110.00</b>	
<b>NET INCOME (Loss)</b>			<b>\$2,840.00</b>	

**6. Past Presidents Report: Libby Quinlan**

- Nothing to report

**7. Presidents Report: Yolanda Wood**

- Darcy Benway will be stepping back due to health concerns
- Jim Eggers is out of the hospital (staying with daughter) and Martha will likely need support in the near future
- Virtual District assembly will occur on Sep 14; training will be available

**8. President-Elect Report: Lori Ehlers**

- Nothing discussed

**9. Committee Reports - Club Administration, Membership, International and Foundation, Community Service, Flag Report, Youth, YEO Report, Public Relations, Member-At-Large, Programs, and Calendar Review.**

- **CLUB ADMINISTRATION: Kevin Gederman**
  - We are now sharing our social events with other area clubs
    - While we will still call it Sunrise at Sunset we will socializing with a larger Rotary group and will not always be hosting
  - Sunrise at Sunset social Thur Sept 28, 5-7 PM at new Korean Bowl outside of Scott gate
    - Noon club (Woody) will be hosting
- **MEMBERSHIP: Vacant**
  - Ryan Keller is retiring and wants to come back but at a prorated rate
  - Darcy Benway will be stepping back due to health concerns
  - Scott Schneideris transferring in from Lawton OK
    - He has been to the last 3 meetings and seems to get along well with our club
    - Has experience with Youth Exchange

**Motion: Motion to accept Scott Snyder into our club (pending confirmation of good standing with Lawton Rotary)**

**Motion made by: Lori Ehlers**

**Seconded by: Jim Burton**

**Motion: Approved**

- **INTERNATIONAL AND FOUNDATION: Mike Nowobilski**
  - Looking for an October date for a speaker – 18 Oct is available
  - Nov opening are 1<sup>st</sup>, 15<sup>th</sup>, 29<sup>th</sup>
- **COMMUNITY SERVICE: Mary Jo Nowobilski**
  - YMCA has asked if we could help support rebuilding a shed and an new picnic table
  - Will present a history of past projects on 4 Oct

- Will be sending out an email to gather thoughts on what people did and what they liked
- Mary Jo presented a calendar listing of current projects
  - **2023 Projects – Time and Effort**

SEPTEMBER

- **Flags** – Labor Day - 4<sup>th</sup>, Patriot Day - 11<sup>th</sup>
- **Beds - 9th**
- **Garden** - weekly
- **Vine St. Market** - weekends

OCTOBER

- **Flags** – Columbus Day - 9<sup>th</sup>
- **Garden** – weekly until end of October
- **Vine St. Market** – weekends until end of October
- **Halloween – October 30**

NOVEMBER

- **Flags** – Veterans Day - 11<sup>th</sup>
- **Food Pantry – Scouting for food**

DECEMBER

- **Salvation Army bell ringing**

JANUARY

- **Habitat for Humanity**

FEBRUARY

MARCH

APRIL

- **Planning garden**

MAY

- **Flags** – Armed Forces Day – 18th
- **Memorial Day – 27th**
- **Plant garden**
- **Vine St. Market** – weekends

JUNE

- **Flags** – Flag Day – 14th
- **Garden**
- **Vine St. Market**

JULY

- **Flags** – Independence Day - 4<sup>th</sup>
- **Garden**
- **Vine St. Market**

AUGUST

- **Garden**
- **Vine St. Market**

- **YOUTH: Vacant**

- Nothing discussed
  - Rotaract (Martha) –
  - Youth Exchange Officer (Catherine) – No inbound students



- Youth Exchange Councilor (Mike Mojzis) –
- **FLAG REPORT: Jim Burton**
  - Dave is setting up a new system in DACdb to bill and track our Flag customers
    - Flag fiscal year began in Jul but we are not yet ready to invoice due to DACdb upgrade issues
      - Expect another 30-days to be ready for sending out invoices
    - Letters about next year's program and the need to update email addresses have been sent
      - All but 9 of our customers have provided POCs for billing
      - Kevin is actively working to gain contact information with the remaining 9
    - Decision was made to give customers 30-days to pay after invoices go out (no later than 31 Oct)
    - This delayed billing cycle is a one-time event to allow for the DACdb financial system set up; billing will return to normal (1 June) in 2024
  - Team Captains need to validate their flag route folders to make sure they are correct

**10. PUBLIC RELATIONS: Steve Stater**

- Not Present

**11. MEMBER AT LARGE: Ray Rohr**

- Not present

**12. FOR THE GOOD OF THE ORDER (around the room)**

- Kevin – An Event honoring Catherine on November 3<sup>rd</sup> at the Regency Conference center
  - If she is attending do we want to get a table to help honor her
  - Conflicts with the District Conference but since it is in Centralia people should be able to do both
- Dave – Doing interviews for potential outbound exchange students on 16 Oct; looking for 2 or 3 people to do interviews
- Mike – Nothing
- Libby – Not present
- Catherine – Not present
- Tim – Nothing
- Lori – Meeting tonight at City Hall to go over what is going on with Route 50
- Steve – Not present
- Mary Jo – Hesitant to invite others to someone else's event (e.g. Sleep in Heavenly Peace). But coming to a meeting where it is discussed is a good thing
- Ray – Not present
- Yolanda - Nothing

**Motion: Motion to adjourn 0815**  
**Motion made by: Yolanda Wood**  
**Seconded by: Lori Ehlers**  
**Motion: Approved**

**Next Board Meeting is Thursday, October 5th, 2023 at 7:00 AM!!!!**