

District Grant Individual Project Final Report

Return this completed form to your District Rotary Foundation Committee Chair PDG John Marshall. Do not send this form directly to TRF. **DEADLINE FOR SUBMISSION IS 60 DAYS AFTER COMPLETION OF THE PROJECT AND NO LATER THAN JUNE 30, 2025.**

Rotary Club: _____

met, (ideally within the 7 areas of focus)?

Project Title:					
Attachments: Pictures Copy of media ALL Receipts Additional pages					
Project Description					
1. Describe the project. What was done, when, and where did project activities take place?					
2. How many people benefited from this project?					

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was



4.	How many Rotarians participated in the project?
5.	What did they do? Please give at least two examples, not including financial support provided to the project.
6.	If a cooperating organization was involved, what was its role?
7.	What media was used to inform the public that Rotary had a major role in completing this project? (Copy attached as per above). Current Rotary Branding must be used to obtain grant funds.



Financial Report (District must retain receipts of all expenditures for at least five years) Currency Used: Exchange Rate: = 1 USD

8. Income

Sources of Income		Currency Used	Amount
1.			
2. District Grant		USD	
3.			
4.			
5.			
6.			
	Total Income		

9. Expenditures

Budget Items	Name of Supplier	Currency Used	Amount
1.			
2.			
3.			
4.			
5.			
6.			
Total Expenditures			



Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary at RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions, and any other promotional materials of RI and TRF.

Certifying Signature Date:				
Signature	Print name			
Phone number:				
Rotary title	_ Club			
Please indicate where the ch	eck for the District Grant(s) is to be sent:			
Name:				
Address:		_		
City:	State:	Zip Code:		
Completed District Grant Final Reports along with receipts and other documentation must be sent within 60 days of completion of project and or no later than June 30, 2025. Please send to: PDG John Marshall 4149 Glasgow Rd. Valencia, PA 16059 john@johnmarshallcatering.com				
To be completed by the District	Rotary Foundation Committee Chair:			
District Grant #	Individual Project Report #			



Date Check Issued:	Check Number:	Check Amount: