

Bylaws of the Rotary Club of Rich-Mar

Article 1 Definitions

1. Board: The club's board of directors
 2. Director: A member of the club's board of directors
 3. Member: A member of the club, other than an honorary member
 4. Quorum: The minimum number of participants who must be present when a vote is taken: one-third of the club's members for club decisions and a majority of the directors for club board decisions
 5. RI: Rotary International
 6. Year: The 12-month period that begins on 1 July
-

Article 2 Board

The governing body of this club is its board of directors, consisting of, at a minimum, the president, immediate past president, president-elect, secretary, and treasurer. Additional members may include the chairs of Club Service, Community Service, New Generations, International, Foundation, Public Image, Membership, Special Events and Speakers.

Article 3 Elections and Terms of Office

Section 1 — One month before elections (See Article 5, Section 1), members nominate candidates for president, vice president, secretary, and treasurer. The nominations may be presented by the board, by members from the floor, or both.

Section 2 — The candidate who receives a majority of the votes for each office is declared elected to that office.

Section 3 — If any officer or board member vacates his or her position, the remaining members of the board will appoint a replacement.

Section 4 — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 5 — The terms of office for each role are:

President — one year

President Elect — one year

Treasurer — one year

Secretary — one year

Section 6 — All other board member positions will be by appointment by the President Elect.

Article 4 Duties of the Officers

- Section 1 — The president presides at club and board meetings.
 - Section 2 — The immediate past president serves as a director on the club board.
 - Section 3 — The president-elect prepares for his or her year in office and serves as a director.
 - Section 4 — A director attends club and board meetings.
 - Section 5 — The secretary keeps membership and attendance records.
 - Section 6 — The treasurer oversees all funds and provides an annual accounting of them.
-

Article 5 Meetings

- Section 1 — An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.
 - Section 2 — This club normally meets on Wednesday at 12:15 PM. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.
 - Section 3 — Board meetings are held each month. Special meetings of the board are called with reasonable notice by the president or upon the request of two directors.
 - Section 4 — The club shall have at minimum one “Club Assembly” meeting per month to inform the membership of decisions of the board.
 - Section 5 — The club will hold a regular meeting at least twice per month which can include “Club Assembly”
 - Section 6 — Additional monthly meeting can include club service projects and socials.
-

Article 6 Dues

Annual club dues include RI per capita dues, a subscription to The Rotarian or a Rotary regional magazine, district per capita dues, club fees, and prepaid meals for those that do not qualify for the rule of 85. Dues are paid semi-annually.

Article 7 Method of Voting

The business of this club is conducted by voice vote.

Article 8 Committees

- Section 1 — Club committees coordinate their efforts to achieve the club’s annual and long-term goals. Each club should have the committees listed in article 13, section 7, of the Standard Rotary Club Constitution.
 - Section 2 — The president is an ex officio member of all committees and, as such, has all the privileges of membership.
 - Section 3 — Each committee’s chair is responsible for the regular meetings and activities of the committee, supervises and coordinates its work, and reports to the board on all committee activities.
-

Article 9 Finances

Section 1 — The board shall prepare a budget of estimated annual income and expenditures in July for approval at the August Board meeting.

Section 2 — The treasurer deposits club funds in a financial institution or institutions designated by the board.

Section 3 — Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.

Section 4 — It will be the policy of the Club that funding for requests received by the Board or Service Committees be limited to Five Thousand Dollars (\$5,000.00). If a request is received for funding in excess of Five Thousand Dollars (\$5,000.00), for a specific need or project, the board has the discretion to honor such one-time requests but the need or project must have a specific start and end date.

Section 5 - Club members will receive an annual financial statement of the club.

Section 6 — The fiscal year is from 1 July to 30 June.

Article 10 Method of Electing Members

Section 1 — A member proposes a candidate for membership to the board, or another club proposes one of its transferring or former members.

Section 2 — The board approves or rejects the candidate’s membership within 30 days and notifies the proposing member of its decision.

Section 3 — If the board approves the candidate’s membership, the prospective member is invited to join the club.

Article 11 Amendments

These bylaws may be amended at any regular club meeting. Changing the club bylaws requires sending written notice to each member 10 days before the meeting, having a quorum present for the vote, and having two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.

Approved: March 7, 2018

Mac E. Purvis, Jr.
Club Secretary