**Rotary Club of Fairmont**

**Board Meeting Minutes**

**July 13, 2023**

Attendees: Lou Spatafore, Laura Candell, Cody Offen (virtually), Larissa Cason, LaTora Keigley-Harker, Melanie Driver, Paula Kurczak, Jeff Merrifield, and Marcella Yaremchuk. The meeting was called to order by Lou Spatafore at 1:14 p.m.

**President’s Welcome:**

President Lou Spatafore welcomed the incoming 2023-2024 members of the Executive Board:

Lou Spatafore President

Cody Offen Vice President, President-Elect, Membership Committee Chair

Larissa Cason Secretary, Foundation Committee Chair

LaTora Keigley-Harker Treasurer

Laura Candell Immediate Past President

Julie Sawyer Director, AMPT Chair, President-Elect Nominee

Paula Kurczak Director, Grants Committee Chair

Jeffrey Merrifield Director

Tina Shaw Director, Public Relations Chair

Melanie Driver Director

Marcella Yaremchuk Director

Sean Sawyer Director

**Secretary’s Report:**

The minutes from the June 8, 2023, meeting were presented. Laura Candell made a motion to approve the minutes, which Melanie Driver seconded. ***The motion passed.***

**Treasurer’s Report:**

LaTora Keigley-Harker presented Treasurer’s Reports for May and June. She reported that the two-year CD just started its second year. The one-year CD is about to renew. She stated that the club did not need to withdraw any money from the one-year CD for scholarships. There was enough money in the Scholarship account to fund the scholarships this year. Larissa Cason made a motion to approve the Treasurer’s Reports, which Paula Kurczak Seconded. ***The motion passed.*** LaTora Keigley-Harker reported that she has uploaded past Treasurer’s Reports to the Club Files section of DACdb.

**Ongoing Business**

* **Upcoming Speakers/Meetings:**
	+ July 19: AMPT meeting at 5:30 p.m. at Fairmont Field Club
	+ July 20: Amanda Pritt from American Foundation for Suicide Prevention
	+ Aug 3: Scott Sternthal and Bob Baker from WV Food Bank and Soup Opera
	+ Aug 10: District Governor Jordan Feathers, official visit
	+ Aug 17: Jim Myers, Mon Power President, accompanied by Gary Jack
* **Committee Updates:**
	+ Public Relations – No report.
	+ Grants – The Board discussed the submission of the grant application to the District. Paula Kurczak made a motion to submit the grant application for the Jared Box project, which LaTora Keigley-Harker seconded. ***The motion passed.*** With respect to the dictionary project, which the club has requested the grant in the past, Cody Offen will prepare a survey for Marion County teachers about the dictionary project and whether they find the dictionaries useful or would prefer support in another area.
	+ Foundation – Larissa Cason downloaded a list of Paul Harris Fellows from myRotary. There was a question from a member as to whether their children were still listed as Paul Harris Fellows.
	+ Membership – Cody Offen reported that he would like to have a Discover Rotary event during the 2nd week of October, possibly on Tuesday.
* **Old Business:**
	+ Flag software – Cody Offen is waiting for an updated spreadsheet and will forward it to the developer. The software is almost ready to go.
	+ Financial – LaTora Keigley-Harker has updated QuickBooks and is working on preparing the tax filing with the accountant so the club does not need to apply for an extension. There are dues payment issues with Jon Dodds and Meghann Gregory. She will continue to send notices to Jon Dodds and will ask Sean Sawyer to speak to Meghann Gregory.
	+ Service – The Board discussed focusing efforts on filling 5-6 Blessing Boxes instead of all of them in the county. Laura Candell has a list of all of the Blessing Boxes and will identify some to focus on. LaTora Keigley-Harker volunteered to order/obtain food to stock the boxes with. Larissa Cason made a motion to set a budget of $1,000 to fill the Blessing Boxes for six months, which Paula Kurczak seconded.
	+ Scholarships – LaTora Keigley-Harker will obtain the current scholarship requirements so that the Board can review them.
	+ Bylaws – Larissa Cason will upload the final, approved Bylaws to the Club Files section of DACdb.

**New Business**

* The club received a donation request from the Union Rescue Mission.

With no further business, Laura Candell made a motion to adjourn the meeting at 2:25 p.m., which was seconded by Paula Kurczak. ***The motion passed***. The next Board meeting will be held on August 10, 2023, at 1:15 p.m.

Respectfully submitted,

Larissa Cason

Secretary