Blue Ridge Mountains Rotary

Board of Directors Meeting Minutes

Farmington Country Club

May 26, 2021

**Directors Present**

Franklin Daniels, Aimee Andrews, Thomas Markham, Erik Greenbaum, Wayne Murphy, Bruce Woodzell, Matt Crane, Ben Horne, Susan Evans, Ty Cooper, Eddie Karoliussen

**Others Present**

Dan Alley, Sam Caughron

**Welcome and Call to Order**

Franklin Daniels, President, welcomed everyone and called the meeting to order at 8:33am.

**President’s Report**

Mr. Daniels gave a brief update on the fundraising for the June installation dinner. Despite setting a modest goal to ease the club back into fundraising, pledges have far exceeded expectations.

**Secretary’s Report**

Thomas Markham, Secretary, presented minutes from the April 28 meeting for approval.

***Motion****: Erik Greenbaum moves to accept the April 28 minutes. Seconded by Eddie Karoliussen. Approved by the board.*

Mr. Markham gave a brief update on membership. The club has 83 active members and is about to add one more, putting it roughly even with July 2020 levels.

Mr. Markham queried whether the club has archives or a club historian to take custody of mementos, minutes, and other items. Bruze Woodzell stated that he was not aware of anything like that, but suggested that documents (minutes, e.g.) could be stored on ClubRunner as an archive. Mr. Daniels offered to store physical items at the Blue Ridge School.

**Financial Report**

Ben Horne, Treasurer, gave an update on the financial situation.

* Overall, the club is doing okay financially, planning to approximately break even for the year.
	+ Because the club is billing arrears for meals, this will show up as a deficit. An accrual can be created to keep the budget balanced.
* Approximately $800 remains from the COVID vaccination snacks fundraiser that will not be needed.

***Motion****: Erik Greenbaum moves to allocate remaining COVID vaccinatin snacks funds toward the installation dinner fundraiser. Seconded by Susan Evans. Approved by the board.*

* Overdue balances:
	+ The major outstanding balances are Antonio Rice and Jason Eagleburger. Eddie K. will reach out to Antonio about his plans for staying in or resigning from the club. Mr. Daniels will reach out to Jason Eagleburger.
	+ Jim Greene: Jim Greene’s balance has already been written off as bad debt, but he has contacted the club and promised to pay off the balance by the end of the month.
* There was discussion of funding the purchase of audiovisual equipment for Zoom meetings. Mr. Horne suggested that as a capital expenditure, it does not necessarily need to come out of the annual budget but could come from club assets.
	+ Bruze Woodzell noted that any money from the club’s CACF account has to go to a non-profit. There was some uncertainty as to whether the club itself would qualify.

**President Elect**

Aimee Andrews, President-Elect, provided updates on two items:

* Ms. Andrews has been working with CACF to withdraw funds for grants. According to CACF, the club can withdraw around $5,200 (based on the max percentage of assets).
	+ $2,500 will be donated to the installation dinner fundraiser, with the balance held for a grant in the fall.
	+ Mr. Horne raised the question of whether fundraiser donations directly to CACF (to obtain the tax write-off) would then be available to the club for giving to its charitable recipient.
* Working Ty Cooper, Director of Public Relations, Ms. Andrews is ready to purchase A/V equipment for Zoom meetings and would like to proceed with the purchase.
	+ Mr. Daniels suggested that there is enough in the budget to cover this expense and get reimbursed from club assets with CACF later.
	+ Mr. Greenbaum suggested adding a small line item to the annual budget for capital expenditures. This could accrue over years it is not used.

**Diversity Committee**

Eddie K., chair of the committee, reported that the committee is planning to survey the club. Eddie is also talking to several prospective members, including Sheriff James Brown and Chris Ali from UVA.

**Club Adminstration**

Susan Evans, co-chair for club admin, gave an update on the installation dinner planning. So far, 39 attendees have RSVP’d, with the deadline being June 16.

Ms. Andrews noted that those who RSVP but do not actually attend will still be billed.

**Program Chairs**

Matt Crane, programs chair, noted that we are booked through June and much of July and August. In line with his predecessor Antonio Rice, he is seeking to leave the incoming chairs with a running start of booked programs.

Bruce Woodzell asked about doing a brief Memorial Day program next week.

**International / Foundation**

Wayne Murphy, Director of the Rotary Foundation and International Chair, gave the following updates:

* The district governor has invited Wayne to participate in a program highlighting our club and what we have done over the past year. The program might involve partners (e.g. Rotaract).
	+ Mr. Daniels suggested that Ms. Andrews, Mr. Horne, and Roger Higgins could participate in this.
	+ Mr. Murphy has been trying to liaise with Chris Elliott at UVA, our Rotaract contact, but has gotten no response over the past year.
* Past President Ravi Respeto is now a three-year assistant governor for the district.

**Club Executive Secretary**

Bruce Woodzell, executive secretary, noted that the POOPS (past out of office presidents) will meet before Wayne Murphy’s departure for Fredericksburg. The group will choose the annual Kinney award winner.

**Vice President/Membership**

No report

**Club Service**

No report

**Past President**

No report

**Public Relations**

No report

There being no further the business the meeting was adjourned at 9:29am.

Respectfully submitted,

Thomas Markham, Secretary