**Rotary Club of Manassas**

**Board of Directors Meeting**

**Wednesday October 16, 2024 Minutes**

Slate of Officers Beginning July 2024 for the 2024-2025 Rotary Year-

President: Ab Basu

President Elect: Luke Croushorn

Vice President: John Heltzel

Treasurer: Bill Holliman

Secretary: Robyn Williams

Sergeant at Arms: Bill White

Director at Large: Willis Jones

Immediate Past President: Cheryl Macias

Present: Ab Basu, Ernie Newman, Willis Jones, Cheryl Macias, John Hetzel, Cheryl Dashiell, Cindi Kacer, John Goldwater, Robyn Williams

**Meeting Call to Order** at 10:30 AM

**Approval of the Minutes presented by Robyn Williams, Secretary**

Cindi Kacer motioned to approve the minutes, seconded by Cheryl Macias. **Motion passes.**

**Treasurer’s Report presented by Bill Holliman and John Goldwater, Treasurer**

The bank balance is $50,789.10 and member account receivables is $18,744.69.

As the transfer of the Treasurer duties change hands from Bill Holliman to John Goldwater, John indicated that transferring data from QuickBooks to DACdb will need to be done manually. John will create the accounts to expedite the transfer. John will need access to the Financial modual in DACdb. Ab Basu will ensure access. Wayne at DACdb has been extremely helpful whenever Bill needed it.

An attempt to collect long overdue invoices will be made.

There was a question on handling invoices for the IMPACT Club since their membership had to be entered into DACdb by mid-August due to the District Governor attending the Installation Dinner. Due to the mid-August data entry, RI will charge them for four full months instead of three. Bill Holliman will provide the amounts to Cindi Kacer then the board will decide to charge the IMPACT Club members retroactively or pay the difference from mid-August to the end of September.

Andy Harrover and John Skaggs have not attended meetings in years. Apparently Andy Harrover brings his past due invoices to date, periodically. John Skaggs has had health issues, so it was suggested that meals not be charged to him.

Bill Holliman motioned to waive John Skaggs meals, seconded by Xiao-Yin Byrom. **Motion passes.**

Cheryl Macias motioned to accept the Treasurer’s Report, seconded by Xiao-Yin Byrom. **Motion passes.**

**President’s Report by Ab Basu**

Sponsorship donations from the Cornhole Tournament have all been received. Figures will be shared when Kris Evans returns. There was discussion about distributing net proceeds from Cornhole to the charity. A taskforce will suggest protocols and provide suggestions to the board before Thanksgiving and approved by the board in December.

Update on Joint Task Force (other members include C. Macias, C. Kacer, B. White) presented by Cheryl Dashiell-

They are in the process of updating the grant form. There is progress as the task force plans to meet with Mike Vanderpool and review the Clubs and Foundations Bylaws and PPM. The last time they were revised was in 2007.

Don Taylor has requested The Foundation donate $5,000 to Rollingsford Park Pump Trail in Prince William County. It was the consensus of the board to use its proceeds for a cause which aligns with Rotary’s purpose.

**Impact Club Report presented by Cindi Kacer**

IMPACT is meeting the second Friday of every month. Birmingham Green is providing volunteer opportunities for the club. Trunk or Treat is Wednesday, October 30th. Children from a few of the trailer parks will participate which the BG residents will truly enjoy!

**Programs presented by Ernie Newland**

Programs are covered. Thanksgiving with the Kiwanis and Bull Run Club. Manassas Choral will sing for us on December 11th. We will need to make the space at City Tavern work. Using long tables instead of round. City Tavern can accommodate long tables. There is no program scheduled for December 18th. Perhaps we could have a Christmas program.

**Social presented by Xiao-Yin Byrom**

Saturday October 19th is the Alzheimer’s Walk. Rotary will have a table set up.

Medical Missionaries will be at Wendy Knoll October 19th at Don Taylor’s house. Rotary will be represented.

Christmas Parade will be Saturday, December 7th and our Christmas Luncheon will be held Xiao-Yin’s house the following Sunday, December 8th.

The Reverse Raffle will be February 8th and the first table has been sold. As the task force continues their work, they will make recommendations as to how net proceeds will be distributed.

The 5th Wednesday in October will be Trunk or Treat at Birmingham Green.

**Promotion presented by Cheryl Macias**

The Greater Manassas Chamber of Commerce will host a recruiting event specifically for Rotary Clubs after their meeting on October 24th, 5:00-6:30 at the Portuguese Center. Four local clubs will be in attendance.

**New business**

The club is due a refund from the church for the time we have not used the space. It was the consensus of the board to contact Theresa at the church and ask for our refund as opposed to donating the refund to the church.

**The meeting was adjourned at 11:44 AM after being motioned by Cheryl Dashiell and seconded by Cheryl Macias**