**Rotary Club of Manassas, Board of Directors Meeting Minutes**

**Wednesday, July 17, 2024**

**Manassas Baptist Church, Metz Meeting Room**

**Congratulations!!**

Slate of Officers Beginning July 2024 for the 2024-2025 Rotary Year-

President: Ab Basu

President Elect: Luke Croushorn

Vice President: John Heltzel

Treasurer: Bill Holliman

Secretary: Robyn Williams

Sergeant at Arms: Bill White

Director at Large: Willis Jones

Immediate Past President: Cheryl Macias

Present: Ab Basu, Luke Croushorn, Bill Holliman, Robyn Williams, Willis Jones, Cheryl Macias, John Hetzel, Xiao-Yin Byrom, Bill White, Cheryl Dashiell, Jon Tripp, Ernie Newland

**The Meeting Called to Order-**

It was determined that a quorum was present, and Ab Basu called the meeting to order at 10:35 a.m.

**Approval of the Minutes-**

Cheryl Macias reviewed the meeting minutes from May 15, 2024 and from the special meeting held May 24, 2024. There were no June 2024 minutes to review as there was not a quorum present. Cheryl Macias made a motion to approve both May minutes, seconded by Robyn Williams.

John Hetzel has closed his research on the search for meeting venues after reviewing about twelve different locations. The list has been narrowed to five after weighing the importance of a venue offering meals. There is no perfect solution, but the club needs to move forward with a decision which will be done.

**Treasurer’s Report-**

Bill Holliman reviewed the Treasurer’s Report dated July 1-July 16th which was emailed to the board. For open invoices, all are carryover from past year. Current quarter invoices are pending RI assessment. P&L only reflects 16 days of new Rotary year. Last quarter P&L available along with copy of check register upon request.

The balance sheet shows a cash on hand balance of $5,014 (actual bank is $13,000 as some checks have not cleared).  Members with unpaid invoices total $5,114.  Total Funds, if everyone was paid up would be $10,139. The CD, due on 7/20/2024, with a balance of $20,000 makes the total funds the club has on hand is $30,139

Bill Holliman recommended that the CD not be renewed. Bill motioned that the CD in the amount of $20,000 be cashed in. Willis Jones seconded the motion. There was no discussion and the motion passed unanimously.

Bill Holliman expressed that the old Quickbooks is confusing making it difficult to use. He also suggested the Rotary Club close the Truist bank account and open a new account with another institution. He suggested Wells Fargo Bank. Discussion lead to postpone any decision until a new treasurer was identified and selected.

Thirty-three and a third has a $13 balance.

**Old Business-**

The Boys and Girls Club is being supported by the Lake Ridge Rotary Club. How do we get on the donation list? Ernie Newland made a motion to donate $1,000 to the Boys and Girls Club of Manassas. Xiao-Yin seconded the motion. The motion passed unanimously.

House of Mercy was promised money from a club member. The foundation declined. Discuss further at the next foundation meeting.

Cindi Kacer made a motion to recommend to the foundation a donation to the House of Mercy in the amount of $2500. Xiao-Yin Byrom seconded the motion. There was discussion. Then Bill motioned to amend the above motion to table the previous motion for the time being in order to bundle all recommendations to the foundation for the year all at once. The motion was seconded by Ernie Newland.

(Note: Boys and Girls Club, House of Mercy, Crime Solvers were on the agenda to discuss)

**President’s Report-**

Ab Basu expressed his concern about the president elect only being a member for one year. He suggested the need to develop a process to avoid this situation in the future. Nationally and globally people in their 20’s and 30’s are outpacing the growth of Rotary. Let’s look more at strategic planning and long-term planning.

Rotary International has many resources for developing a strategic plan. Our goals for the 2024-2025 Rotary year will consist of a member survey, overall long-term planning, and membership growth. Ab will form a sub-committee to begin working on these goals.

**President-elect’s Report-**

Luke Croushorn reported on a new Rotary subcommittee on Accounting and the Office of Treasurer. John Golwater is next treasurer, Luke as President-elect. A suggestion is to transfer from QB to DACdb. Cost is a wash at $245. The subcommittee (Bill, Willis, John, Luke) will make a recommendation most likely by September.

Bill Holliman shared three options. Quickbooks desktop which is a single user platform, an online version of Quickbooks which costs over $200 a year, and the DACdb interface metioned above which allows for multiple administrators.

**Committee Reports-**

Membership: No report (Jeff Brown was absent)

Club Administration: Ernie Newland shared that the subcommittee has not met as of yet.

Programs: Cheryl Dashiell expressed that she is still looking for members to sign up for program speakers.

Social Events: Xiao-Yin is working on a few ideas. She is working with Ab on a boating event, white water rafting, and a tour of a data center. Perhaps Iron Mountain would host a tour since they presented to us, or maybe Micron. She expressed the importance of inviting the IMPACT Club to our events.

Public Image: No report from Kris Evans (Her dad passed). Jon Tripp established an Instagram account and asked everyone on Instagram to follow the page.

Service Projects:

Literacy- No report (Cindi Kacer)

Youth Services- No report (Robyn Williams)

Rotary Foundation:

Xiao-Yin Byrom has been involved with membership at the district level and public image is important to attract people.

International:

Xiao-Yin Byrom expressed the importance of applying for grants for projects. Grants at the district and global level were applied for to continue our support for the Parents as Educational Partners (PEP) program. Pending approval.

The Wheel Chair Project will be donating wheel chairs in Bolivia this year.

**Report on Cornhole Tournament-** Kris Evans- No report (Kris not present) Still need sponsors.

**Report on Alzheimer’s Walk-** Ab Basu- No report, can wait for next meeting

**Member Comments-**

The IMPACT Club has grown more than we had thought; 8 new members. There are a few members who have chosen to swap from the regular club to the IMPACT Club which is better than losing them.

There is a new system through Ignite App. There will be more information to follow.

With no further items, the meeting was adjourned 11:45 a.m.