

Bylaws of the Rotary Club of Forest Acres

Article I -- Name

Section 1. Name

The name of this organization shall be The Rotary Club of Forest Acres.

Section 2. Club Administration and Responsibilities

At a minimum, the Club shall have the following elected, voting officers: President, the Immediate Past President, President-elect, President Nominee, Treasurer for Club Operations, Treasurer for Special Projects, Secretary, and six At-Large Directors. Additionally, the President will appoint a Foundation Chair and Membership Chair who will also serve as voting officers.

President: The duties of the president shall be

1. Serve for one Rotary year.
2. Preside at meetings of the Club and Board of Directors.
3. Be fully accountable to the Board of Directors for all Club activities and functions.
4. Apprise the Club and the Board of Directors of the goals and objectives of Rotary International and District 7770.
5. Consult with the Board to establish a club plan for the year.
6. Consult with the President-elect to monitor club progress on the club plan and submit reports to the district, as required.
7. Ensure the financial records of the club are reviewed annually.
8. Attend the Spring and Fall District Training Assemblies, the District Conference, and the Rotary International Convention. The Club will reimburse the President or designated representative for expenses related to the Spring and Fall District Training Assemblies, The District Conference, and the Rotary International Convention that could include registration, travel, meals, and lodging. The Board of Directors must approve the reimbursement amount.
9. To perform such other duties as ordinarily pertain to the office of the President.

President Elect: The duties of the President-elect shall be

1. Serve for one Rotary year.
2. Attend the President-elect Training Seminar (PETS).
3. Serve as a member of the Board of Directors.
4. Preside at Club and Board Meetings when the President is absent.
5. Schedule club members for club services.
6. Establish a committee to plan for the upcoming year and to submit the plan as required by the District.
7. The Club will reimburse the President-Elect for expenses to attend PETS, Spring

and Fall District Training Assemblies, and the District Conference that could include registration, travel, meals, and lodging. The reimbursement amount must be approved by the Board of Directors.

8. To perform such other duties as ordinarily pertain to the office of President-elect or as may be prescribed by the President or the Board of Directors.

Secretary: The duties of the Secretary shall be:

1. Serve consecutive annual terms as approved by the Board of Directors.
2. Serve as a member of the Board of Directors of the Club.
3. Maintain a file of Club records except such records that are otherwise kept by the Treasurer of Club Operations, Treasurer of Special Projects, or Foundation Officer.
4. Maintain a file of all correspondence by the President.
5. Answer all correspondence written to the Club Secretary, or as otherwise directed by the President.
6. Maintain official membership and attendance records and regularly update the Rotary International database, DACdb.
7. Working with the Membership Chair, correspond with members concerning their exit from the club or club absences.
8. Record and preserve the minutes of meetings of the Club and Board of Directors.
9. Make the required reports to Rotary International including
 - a. membership reports which shall be made to the General Secretary of Rotary International on January 1 and July 1 of each year.
 - b. prorated reports to the General Secretary on October 1 and April 1 of each active members elected to membership since the start of July or January reporting period.
 - c. changes in membership, which shall be made to the General Secretary of Rotary International.
 - d. monthly reports of attendance at the Club meeting, which shall be made to the District Governor within 15 days of the last meeting of the month.
10. Make Rotary name badges for each newly inducted member.
11. Perform other duties as ordinarily pertain to the office of the Secretary or other duties as may be prescribed by the President or Board of Directors.

Treasurer for Club Operations: The duties of the Treasurer for Club Operations shall be

1. Serve consecutive annual terms as approved by the Board of Directors.
2. Serve as a member of the Board of Directors of the Club.
3. Maintain accounts as necessary to reflect accurately the receipts, expenditures, and financial condition of the club.
4. Send an invoice at the beginning of each quarter reflecting dues for that quarter

and collect such dues. Invoices may be distributed at a club meeting or sent to club members. New members shall be presented with a bill prorated for their first quarter as soon as practicable after their induction.

5. Remit to Rotary International and/or District 7770 all required dues and payments associated with club requirements (Dues, CART fund, Rotary Foundation payments, *The Rotarian* subscriptions, etc.).
6. Make payments for routine purchases and fees associated with club operations such as meals, membership paraphernalia, etc.
7. Make other disbursements, but all non-routine disbursements shall require approval of the Board.
8. Prepare a semi-annual (June and December) Treasurer's Report for the President and Board of Directors showing receipts, disbursements and such other reports as the President and Board of Directors shall request.
9. Provide a reconciliation report at any time requested by the Board or President.
10. Prepare a quarterly report to the Board of Directors regarding delinquent club members.
11. Ensure that all checks in excess of \$1,500 are counter-signed by the President or other Board members so designated by Board resolution and all invoices paid in amounts exceeding \$1,500.
12. Prepare or schedule for preparation to file the tax return at the direction of the treasurer with the Internal Revenue Service by the due date including extension each year that includes financial information from the Operational and Special Projects accounts.
13. Upon retirement from office, of the Treasurer for Club Operations shall turn over all funds, books of accounts, or any other club property to the incoming Treasurer for Club Operations or the President. All accounts shall be independently reviewed at the time of transfer.

The Club will reimburse the Treasurer of Club Operations for out-of-pocket expenses related to the duties of the office. The Board of Directors must approve the reimbursements.

Treasurer for Special Projects: The duties of the Treasurer for Special Projects shall be

1. Serve consecutive annual terms as approved by the Board of Directors.
2. Serve as a member of the Board of Directors.
3. Receive and deposit funds from special projects.
4. Maintain accounts as necessary to reflect accurately the receipts, expenditures, and financial condition of the special projects of the Club.
5. Prepare a semi-annual report (June and December) for the President and Board of Directors showing receipts and disbursements and such other reports as requested by the President or Board.

6. Ensure that all checks in excess of \$1,500 are counter-signed by the President or other Board members so designated by Board resolution.
7. Ensure that disbursements for payment are made only when there is an appropriate invoice which is signed as approved by the appropriate fund-raising chair for a Board-approved project or when payment for a special project or philanthropy is specifically authorized by the Board and there is written notice of the approval.
8. Ensure that disbursements for reimbursement are made only when an appropriate receipt is received for a project approved by the Board.
9. Provide necessary information and coordinate with the Treasurer for Club Operations to ensure that a tax return is filed with the Internal Revenue Service by the due date including extension each year.
10. Upon retirement from office, of the Treasurer for Special Projects shall turn over all funds, books of accounts, or any other club property to the incoming Treasurer for Special Projects or the President. All accounts shall be independently reviewed at the time of transfer.

The Club will reimburse the Treasurer of Special Projects for out-of-pocket expenses related to the duties of the office. The Board of Directors must approve the reimbursements.

Foundation Chair: The duties of the Foundation Chair shall be

1. Serve consecutive annual terms as approved by the Board of Directors.
2. Fulfill the primary task of the Foundation Chair which is generating interest and encouraging support for the Rotary Foundation's good works through its humanitarian and educational programs, making periodic announcements and providing informational reminders at meetings and in the weekly bulletin that keep the membership knowledgeable about the goals and accomplishments of the Rotary Foundation of Rotary International.
3. Enhance recognition of member contributions by presenting awards for reading giving categories such as Paul Harris Fellow, making the presentations as part of the meeting.
4. Work with the Treasurer to monitor the Monthly Contribution Reports (MCR) and the Club Recognition Summary (CRS) through District Member Access to verify that all contributions to Every Rotarian Every Year (EREY) and Sustaining Member categories are being recorded correctly and on time at the District level and at Rotary International.
5. Represent the Club at the annual District 7770 Foundation Seminar. The Club will reimburse expenses (registration fee, travel) for attendance at the one-day seminar.
6. Utilize assistance and resources available through District foundation representatives.

7. Encourage applications for the District Simplified Grants funded by contributions to the Rotary Foundation Annual Programs Fund (50% of contributions to the Foundation are returned to the District after three years through District Designated Funds).
8. Perform such other duties as ordinarily pertain to the office of Foundation Chair and other duties as directed by the President or the Board.

Membership Chair: The duties of the Membership Chair shall be

1. Serve consecutive annual terms as approved by the Board of Directors.
2. Encourage club members to recruit new members into the club.
3. Assist the President and the President-elect in establishing membership goals for the club.
4. Host quarterly meetings of Discover Rotary.
5. Receive nominations for Club membership and meet with prospective members.
6. Coordinate with the Club Secretary on the application, club notification, and election to membership procedures.
7. Assist the Treasurer for Club Operations with ordering materials for installation into the club.
8. Assist the President in coordinating plans for the installation of new members.
9. Work with the Board and membership to assist in the assimilation of new members and to support retention of members.
10. Attend District 7770 training related to membership.

The Club will reimburse the Membership Chair for expenses related to attending the District Foundation Seminar that could include registration, travel, meals, and lodging. The reimbursement must be approved by the Board of Directors.

Immediate Past-President: The duties of the Immediate Past President shall be

1. Serve for one Rotary year.
2. Serve as a member of the Board of Directors.
3. Assist the President as he/she transitions into office.
4. Send out notices of meetings of the club and Board of Directors. Notice shall be by email and in the club bulletin.
5. Perform other duties as ordinarily pertain to the office of the Immediate Past-President or other duties as may be prescribed by the President or Board of Directors.

At-Large Director: The duties of an At-Large Director shall be

1. Serve for Two Rotary years as a member of the Board of Directors.
2. In consultation with the President and other Board members,

- a. Create and implement the Club plan for the year.
 - b. Formulate and approve Club activities.
 - c. Formulate and approve the Club calendar.
 - d. Approve the Club budget, expenditures over \$4,500, and reimbursements.
 - e. Approve new members.
 - f. Elect new officers in case of a vacancy.
 - g. Suggest and approve the additions of Board positions.
3. Attend District leadership training opportunities as they relate to the Director's interests or those of the Board.
 4. Contribute to the welfare of the club by using the Board agenda for improvement and problem-solving.
 5. Assist in the welcome and induction of new members in the club.
 6. Perform such other duties as they pertain to the office of the Director and are assigned by the President or Board of Directors.

Section 3. Club Service Positions

At a minimum, the club shall have a Sergeant-at-Arms for each meeting. The Sergeant-at-Arms shall be appointed by the President-Elect and will serve a term determined by the President-Elect. Other service positions may be appointed by the President as needed and may serve on the Board as voting or non-voting members as approved by the Board and stipulated by these bylaws.

The Sergeant-at-Arms: The duties of the Sergeant-at-Arms shall be

1. Arrive at the meeting place in advance to prepare fully for activities.
2. Arrange the meeting paraphernalia: podium, bell, gavel, sign in sheets, pens, cash box, and other normal Rotary items.
3. Arrange the sign-in table with badge case, sign in sheets, pens, and cash box.
4. Cordially greet members, guests, visiting Rotarians, and the speaker-working collaboratively with the Greeter.
5. Place the CART buckets on the tables.
6. Collect the appropriate meeting fee from each visiting Rotarian and other guests, but not from the Speaker or prospective members.
7. Announce visitors and guests to the club, as requested by the President.
8. Pick up CART donations, collect Happy Dollar donations, and tally all monies in the appropriate place on the Treasurer's envelope.
9. Return all items to the storage area and lock.

Special Projects Coordinator: The duties of the Special Projects Coordinator shall

1. Coordinate a Special Projects Team comprised of five club members (one will be designated as the Chair, a Co-Chair, and the club president will be an ex officio member) to identify possible projects.
2. Lead the review of the project and grant applications for consistency with Rotary

values and club policy and conduct such other inquiry, as necessary.

3. Solicit project and grant recommendations from the membership and consult with the Board for each grant cycle.
4. Present the projects and grants to the Board for ratification.
5. For efficient consideration and approval of project and grant requests and to promote consensus among the membership for grant awards, the following is the Grant Awards Policy:

A. Grant awards will be made by the Grants Team and ratified by the Board.

B. Each grant request must be made in writing to the Grants Team.

C. The grant request must include the following:

1. Name of the applicant organization or project
2. Contact information including address, phone number, and e-mail
3. Date of submission of the application
4. Rotary member sponsor or participant
5. The area of need supported by the grant

6. Overall, the awards relate to the six Rotary International focus areas: Promoting Peace; Fighting Disease; Providing Clean Water; Sanitation and Hygiene; Saving Mothers and Children; Supporting Education; and Growing Local Economies. Specific examples of appropriate categories within those broad focus areas are listed below:

- i. Homelessness
- ii. Child or Family Welfare
- iii. Mental Health
- iv. Victim Services
- v. Education
- vi. Military/Veterans/First Responders
- vii. Elder Care
- viii. Food Security
- ix. Disaster Assistance
- x. Conflict Resolution

D. The Special Projects Team will review the application for consistency with Rotary values and club policy and conduct such other inquiry as necessary.

E. Awards may renew annually, contingent on funding and a current application, but is not guaranteed.

Article II – Election of Officers and Directors

Section 1. Elections

At a regular meeting of the Board of Directors held in September, the Board of Directors shall appoint a Nominating Committee of at least three persons. The Nominating

Committee is charged with proposing a slate of nominees equal to the number of known vacancies for the coming Rotary Year (July 1-June 30). At a regular meeting held in October, the Nominating Committee shall present their proposed slate of nominees to the assembled Club. Additional names may be placed in nomination in writing by two members, with the consent of the nominee, delivered to the Secretary, published orally at that and the following meeting, and in the club bulletin no later than the third meeting in October. The nominations duly made shall be voted on at the first Club meeting in November with one vote for each office to be filled. The officer candidates receiving a majority of the votes shall be declared elected to their respective offices. The At-Large Director candidates receiving the majority of votes shall be elected as At-Large Directors. Should any position fail to receive a majority of votes, there shall be a runoff. The newly elected officers and At Large Directors are invited to attend Board meetings without vote until they take office at the first meeting in July.

Section 2. Filling of Vacancies

A vacancy in any office or the At-Large Board of Directors shall be filled by action of the remaining members of the Board of Directors.

A vacancy in the position of any officer-elect or director-elect shall be filled by the remaining members of the Board of Directors.

Section 3. Removal from Office

Any officer of the Club may be removed from office upon the majority vote of the Board of Directors or the majority vote of the Club membership.

Article III – Board of Directors

Section 1. Makeup of the Board

The governing body of the Club shall be the Board of Directors, which consists of officers, At-Large Directors and other appointed directors as specified by the Board. The Board of Directors shall not exceed fifteen or be less than twelve voting members. At a minimum, the Board shall include the President, President-elect, Secretary, Immediate Past President, Treasurer for Club Projects, Treasurer for Club Operations, and six At-Large Directors. The number of voting officers and directors may be changed from time to time by the Club. Changes in the number of voting officers and directors may be initiated by the Club or the Board and will be voted on by the Club. These voting directors shall be referred to as Officer Directors. The Board, by majority vote, may at any time appoint non-voting members to the board.

Section 2. Terms of Office

At-Large Directors shall serve two-year terms with one-half of the At-Large Directors rotating off each year.

The term of office for the President is one year and the President may not serve consecutive terms, though past presidents may be re-elected to the office after vacating the office for at least one Rotary year.

The offices of Secretary, Treasurer for Club Operations, Treasurer for Special Projects, Membership Chair, and Foundation Chair are encouraged to serve multiple years and have indefinite terms of office.

Specially appointed Officer Directors shall serve terms ending on June 30 of the year of their appointment except as reappointed by the Board.

Article IV – Membership Categories

The categories of membership are active, honorary, and corporate.

Section 1. The name of a prospective member, after the prospective member has attended at least two meetings, may be proposed for membership by an active member of the Club. One of these two meetings may be Discover Rotary. The proposed member's name will be submitted to the Membership Chair and then to the Board of Directors, through the Membership Chair. A transferring or former member of another club may be proposed to active membership by the former club. The proposal, for the time being, shall be kept confidential, except as otherwise provided in this procedure.

Section 2. The Board of Directors shall ensure that the proposal meets all the classification and membership requirements of the Club constitution.

Section 3. The Board of Directors shall approve or disapprove the proposal within 30 days of its submission and shall notify the proposer, through the Membership Chair, of its decision.

Section 4. If the decision of the Board of Directors is favorable, the prospective member shall be informed of the purposes of Rotary, and the privileges and responsibilities of membership, following which the prospective member shall be requested to sign the membership proposal form and to permit his or her name and proposed classification to be published to the club.

Section 5. If no written objection, stating reasons, is received by the Board of Directors from any member (other than honorary) of the Club within seven (7) days following publication of information about the prospective member, that person, upon payment of the membership application fee as prescribed by these bylaws, shall be considered to be elected to membership. If any such objection shall be filed with the Board of Directors, it shall vote on the matter at its next meeting. If approved despite the objection, the proposed member, upon payment of the membership application fee shall be considered to be elected to membership.

Section 6. Following the election, the President shall arrange for the induction of the new member; the Secretary shall issue a membership card and shall report the new member to Rotary International; the member shall be provided appropriate literature at the induction, and a Club member shall be appointed by the President to assist in the assimilation of the new member.

Section 7. The Club may elect, in accordance with the standard Rotary Club Constitution, honorary and corporate members proposed by the Board of Directors.

Section 8. The Board of Directors may approve placement of a new member in the Under 35 membership category with the following rules:

- Under the Age of 35
- New Member Fee of \$25
- Quarterly Dues are \$75, plus they pay for their meals when they attend
- Dues must be kept current
- Must have 60% attendance
- Must participate in two (2) service projects
- Must be in attendance for two (2) social events

Article V – Meetings

Section 1. Annual Meeting of the Club

An annual meeting of this club shall be held on the first Wednesday in December of each year, at which time the election of officers and directors to serve for the ensuing Rotary year shall take place.

Section 2. Regular Meetings of the Club

These regular meetings of the club shall take place on Wednesdays at 1:00 PM except on the fifth Wednesdays when it shall take place at a time and location to be named by the Board. The Board will establish the calendar of meetings and may elect not to hold a meeting because of a holiday or other conflict. Due notice of any changes in or canceling of the regular meeting shall be given to all members of the Club. All members excepting an honorary member (or member excused by the Board of Directors pursuant to Article 10, Sections 5 and 7 of the Rotary Club Constitution) in good standing in this Club on the day of the regular meeting, must be counted as present or absent, and attendance must be evidenced by the member being present for at least sixty (60) percent of the time devoted to the regular meeting, either at this Club or another club, or as otherwise provided in the Rotary Club Constitution, Articles 10 and 13.

Section 3. Quorum

One-third of the membership of the Club shall be considered a quorum at the annual

and regular meetings of the Club. Except as otherwise provided in these bylaws, an action approved by a majority of the members present at when such a quorum is present shall be the act of the Club.

Section 4. Order of Business for Regular Meetings

- Meeting Called to Order
- Invocation and Pledge
- Introduction of visiting Rotarians and guests
- Correspondence, announcements, and Rotary Information
- Committee Reports, if any
- Any Unfinished Business
- Any New Business
- Program
- Adjournment

Section 5. Meetings of the Board of Directors

Meetings of the Board of Directors shall take place at least quarterly. A regular schedule of meetings and times shall be set by the President in consultation with the Board. Notice of Board meetings will be given as a Club meeting prior to the Board meeting and announced in the Club Bulletin. Special meetings of the Board of Directors may be called as needed by the President or upon the request of two (2) members of the Board of Directors, due notice having been given.

Section 6. Quorum for Board of Directors Meetings

One-third of the Board members entitled to vote shall constitute a quorum of the Board of Directors. Except as otherwise provided in these bylaws, any action approved by a majority of the board members entitled to vote at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 7. Order of Business for Board of Directors Meetings

- Call to Order
- Approval of Minutes from last Board meeting
- Treasurers' Reports
- Committee Reports
- Service Projects Reports
- President's Report
- Adjourn

Article VI — Fees and Dues

Section 1. The application fee for Club membership shall be set by the Board and paid at the time application is made. No application fee shall be required for honorary members.

Section 2. Membership dues shall be set by the Board of Directors from time-to-time and billed quarterly plus a \$25 per quarter charge for Paul Harris sustaining membership. Billing will be on the first day of each quarter in January, April, July, and October. Dues are due in full within thirty (30) days. Each member's subscription to *The Rotarian* magazine and meal expenses shall be paid out of the dues.

A variety of options are available for dues:

Active Membership

E-Membership \$115/Quarter

This membership type allows an individual to attend regular weekly meetings via Zoom. They are active members and are eligible to vote on club and district matters, may hold a club office, and are expected to participate fully in club projects and fundraisers. If/when they attend a club meeting in person, they will pay for meals.

Rule of 85/Legacy Membership \$115/Quarter

The Rule of 85 only pertains to attendance requirements. A Rotarian is exempt from attendance requirements if the aggregate of the member's age and years of membership is 85 years or more. The Rule of 85 does not exempt a member from payment of dues. Rule of 85 members are still considered active members and are highly encouraged to continue in attendance at regular meetings and community service events. They are eligible to vote on club and district matters and may hold a club office.

Rule of 35/New Generation Membership \$115/Quarter

The Rule of 35 membership is used when the total of the member's age and years of membership in one or more Rotary Clubs is no more than 35 years. R-35 dues are determined by the club but usually are reduced to cover RI dues and the cost of meals they consume. They are eligible to vote on club and district matters, may hold a club office, and are expected to participate fully in club projects and fundraisers. Clubs may stipulate how many members may be admitted under the Rule of 35. When the member reaches 35 years of age, they are expected to become an active member and pay full dues.

Family/Spouse/Partnership Membership \$175/Quarter for 1st Family Member + \$117/Quarter for 2nd Family Member

The \$117 fee for the second family member is based on these amounts at the current time:
\$32-Rotary International and District dues
\$25-Foundation Donation
\$60-Meals

This membership type requires that one family member pay full membership dues while alternate family members may participate as a club member at a reduced cost. This membership type encourages family members to join Rotary by alleviating the financial burden of a full membership which would equate to \$1,400 per year for two members.

Admission/Application Fees: New members can be admitted without paying admission fees. However, clubs may also choose to retain these fees, and they have the flexibility to add admission or other fees to their bylaws.

Article VII – Method of Voting

Except for election of officers, the business of this Club shall be transacted *viva voce* vote.

Article VIII – Four Avenues of Service

The four Avenues of Service are the philosophical and practical framework for the work of this Rotary Club. They are Club Service, Vocational Service, Community Service, and International Service. The Club will be active in each of the four Avenues of Service.

Article IX – Committees

The Board of Directors may create or maintain such committees as it deems necessary to manage operation of the Club and fulfill the Clubs four Avenues of Service. (For example, a nominating committee, Forest Acres Festival Committee, Parking Project Committee, Speakers Committee, etc.) Each committee must have two or more members, each of whom is appointed by the Board of Directors. Each committee shall keep minutes of their meetings and submit them at the succeeding meeting of the Board of Directors for approval.

Article X – Leaves of Absence

Upon written application to the Board of Directors, setting forth good and sufficient cause, a leave of absence may be granted excusing a member from attending the meetings of the Club for a length of time not to exceed one year.

[Note: Such leave of absence operates to prevent a forfeiture of membership; it does not operate to give the club credit for the member's attendance. Unless the member attends a regular meeting of some other club, the excused member must be recorded as absent unless the absence is authorized under the provision of Article 10, Section 5 and 7 of the Rotary Club Constitution, in which case the absence is not computed in the attendance record of the club.]

Article XI – Finances

Section 1. The Treasurer for Club Operations and Treasurer for Special Projects shall deposit all funds of the Club in a bank named by the Board of Directors. The Club's funds shall be divided into at least two separate parts: club operations and special projects.

Section 2. All invoices shall be paid only by check signed by an authorized person on the account. A thorough review by a financial review committee appointed by the Board of Directors shall be made annually of all the Club's financial transactions.

Section 3. Officers having charge or control of funds shall give bond as may be required by the Board of Directors for the safe custody of the funds of the Club with cost of the bond to be assumed by the Club.

Section 4. The fiscal year of the club shall extend from July 1 to June 30 and for the collection of members' dues shall be divided into two (2) semi-annual periods extending from July 1 to December 31 and from January 1 to June 30. The payment of per capita dues and magazine subscriptions to Rotary International shall be made on July 1 and January 1 of each year on the basis of membership in the club on those dates.

Section 5. At the beginning of each fiscal year, the Board of Directors shall prepare or cause to be prepared a budget of estimated income and expenditures for the year which, having been agreed to by the Board of Directors, shall stand as the limit of expenditures for the respective purposes unless otherwise ordered by action of the Board of Directors. The budget shall be broken into two separate parts: Club Operations and Special Projects. The Special Projects budget should reserve \$500 that may be expended at the discretion of the President for Rotary-related purposes in amounts up to \$200 without the action of the Board of Directors. Such expenditures will be reported to the Board of Directors by the President.

Article XII – Indemnification

Section 1. Authority

The Club shall, to the fullest extent permitted by law, indemnify all persons whom it may indemnify so long as such persons have conducted themselves in good faith and reasonably believe their conduct not to be opposed to the Club's best interests.

Section 2. Insurance

The Club shall purchase and maintain insurance on behalf of any person who is or was a director, officer, member, employee, or agent of the Club, or who, while a director, officer, member, employee, or agent of the Club is or was serving at the request of the Club as director, office, partner, trustee, member, or agent of another club, corporation,

partnership, joint venture, or other enterprise again liability asserted against or incurred by him or her in that capacity or arising from his or her status as such.

Article XIII – Amendments

These By-laws may be amended at any regular meeting of the Club, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been sent to each member via email or regular mail and announced at a regular meeting at least ten (10) days before the vote on the amendment is to be taken. No amendment or addition to these bylaws shall be made which is not in harmony with the standard Rotary Club Constitution and with the Constitution and bylaws of Rotary International.

(Revised 12/06/2021)