



Rotary Club Forest Acres

Request for Leave of Absence

1. Attendance at regular Rotary meetings is an integral part of Rotary membership. Making up at other Rotary clubs enriches the clubs and the individual Rotarian.
2. Leaves of absences should not be granted automatically; but should be granted for limited time periods and in unique situations. Members should be encouraged to attend meetings virtually if they cannot make an in-person meeting or change their membership type to better suit their current work/life situation.
3. A leave of absence is granted by a majority vote of the Board.
4. A leave of absence can be granted only to a member who has no outstanding dues to the club.
5. A leave of absence is granted for a specific period of time not to exceed six months.
6. A member who is granted a leave of absence is:
 - (1) responsible for paying quarterly Rotary International and District dues during the time of the leave;
 - (2) responsible for a quarterly donation to the Rotary Foundation during the time of the leave; and
 - (3) treated as a Rotarian not attending for purpose of district attendance statistics.

Request

I have read the policy and request a leave of absence from the Rotary Club of Forest Acres for a period of _____ months (Not to exceed 6 months) from the date of this letter, or from _____ to _____.

Reason:

I understand that I will not be billed for meals, but that I will remain responsible for the payment of club dues and fees, and will promptly pay them on a quarterly basis.

Signature _____

Date _____

Print Name _____