

RLINEA Board Meeting Minutes – Final

Saturday, August 19, 2023

10:00 AM Albany Marriott

Call to Order, Jerry Gortner

Jerry welcomed and expressed appreciation to all for being here.

Changes to the Agenda:

- Mike McGovern & Paul Muczynski are absent today.
- Hector Ortiz will replace Mike McCarthy as Vice Chair South for the term 2025-2028.

4-Way Test, Janet Teneiro

President's Report, Jerry Gortner, was accepted as presented.

- Seeking Input and thoughts on breakout sessions.
- Would like to see an increase in the number of DGs attending the Annual Meeting.

Secretary's Report Paulette Boudrot. (see attached) A Motion to accept the minutes of the August 20, 2022 Annual Meeting made by Bernadette Kucharczuk and seconded by Bonnie Sirower was approved as presented.

Outstanding Facilitator Award 2022-23 Michael McCarthy Awards Committee.

- Congratulations to **Deb Glisson** for receiving the **Yvette Palmer Award**. She has demonstrated outstanding service and commitment to RLINEA.
- **Una Martone** was named **Facilitator of the Year**. She is recognized for consistently receiving high marks and contributing to curriculum among other things. Una expressed her appreciation and thanks to the committee.
- Mike spoke of the Importance of the facilitator role in strengthening RLI and the clubs.

Treasurer's Report Phyllis Danks, (See attached)

- 1) For the 2022-23 Final Report, refer to questions to Deb Glisson and Jerry Gortner.

- 2) For the 2023-24 Budget, refer questions to Phyllis.
- 3) Total registrations were \$38K. Total income was \$58K. The Budget will be balanced out for next year.

A **Motion** made by Mike McCarthy, seconded by Janet Teneiro passed unanimously.

Executive Director Deborah Glisson

- 1) 2022-23 Report (see attached PPT about RLI information)
- 2) 2023-24 Sites and contracts
 - a. Waiting for site estimates and contracts for final posting.
 - b. Ready to post information for all 11 sites. Deb needs missing information before posting. **Action Item**: Send missing information to Deb.
 - c. New name tags are available. Sign up for name tag with new logo.
 - d. Tags with “faculty” available to append to new pins.
- 3) Faculty Training
 - a. There were 7 new facilitators trained and 1 refresher yesterday.
 - b. Qualification: New Faculty need to have taken Parts 1,2,3 and need a recommendation from the District Governor or RVC.
 - c. Newer faculty are needed. Deb and others will travel to a site to conduct a Faculty Training. **Action Item**: Contact Deb if there is interest in Faculty Training in your district.
 - d. There will be a new Faculty Training in March in Syracuse in conjunction with Multi District PETS.
 - e. The faculty list is being cleaned up.
 - f. Faculty ratings can now be on DACdb.
 - g. For RVCs –Faculty ratings of 3’s is not good. We want quality facilitators.
- 4) **Faculty certification**: new faculty need to observe prior to and then be observed at their first faculty assignment before being fully certified.
- 5) **2024 Annual Meeting** to be held August 16-17, 2024, either in Wilkes Barre or Scranton and will include Faculty Training. **Action Item**: Deb is investigating the site options.
- 6) Member Minder Pro (DACdb) will be used for financial record keeping. It can do surveys, faculty assessments, financial updates, and other things.
- 7) The Learning Center supports RLI.
- 8) RLI may become Rotary Learning Institute.

The Executive Director’s report was accepted as presented.

Northern New England Vice Chair 2023-24, Liz Cullen

- In Transition this year with new RVCs. It was building year.
- 3 areas, have 4 sites each. All are in the process of being confirmed.

Southern New England Vice Chair 2023-24, Mike McCarthy

- Ken and Doris Obremski for taking over the Metropolitan New York area.
- Hector Ortiz will take over for Mike as Southern New England Vice Chair.
- This was a smaller year for RLI in this area.

Publicity/Newsletter Bonnie Sirower

- Has been taking pictures. They will be included in the September newsletter.
- Submit photos to Bonnie. Post them on your own FB page and your District web site's RLI section.
- Newsletter has a 49-57 % open rate.
- Will send Pmails to sites that have sessions.
- No access to new Rotarians or those who have not attended past sessions.
- Will continue posting on social media.
- Use social media in your own district.
- Dave Clifton Radio show. Will be invited to speak.
- Bonnie's email address: botzie@aol.com
- Site chair who have access to all members in district should send list to Deb to be incorporate into DACdb.

Webmaster Michael Thompson

- The old web site will be cleaned up and old information will go into archives.
- The goal is to update the web site.
- Will work with disseminating information through DACdb, and other social media.

International Rotary Leadership Institute Report, Michael McGovern, International Chair, is not available.

Old Business

- 1) **Motion** to elect New Jersey Regional Vice Chair Bernadette Kucharczuk for 2023-20 25 made by Hector Ortiz, seconded by Liz Cullen passed unanimously.
- 2) **Motion** to elect Phyllis Danks Treasurer for the period of one year, 2023-24 made by Janet Teneiro, seconded by Bonnie Sirower passed unanimously.

New Business

- 1) **Motion** to elect Janet Tenreiro as Upstate New York Reginal Vice Chair for 2023-26 made by Norma Madayag-Reilly, and seconded by Liz Cullen passed unanimously.
- 2) **Motion** to elect Metropolitan New York Regional Vice Chairs Ken and Doris Obremski for 2023-26 made by Mike McCarthy, seconded by Hector Ortiz passed unanimously.
- 3) **Motion** to elect the RLI NEA 2024-27 Chair, Mike McCarthy made by Ken Obremski, seconded by Bob Hobaugh passed unanimously. Mike is looking forward to working with everyone.
- 4) **Motion** to elect Hector Ortiz as Vice Chair, Southern for the period 2024-2027 made by Bernadette Kucharczuk and seconded by Mike McCarthy passed unanimously.
- 5) **Motion** to elect Bob Haugh, RVC Southern Pennsylvania for 2024-2027 made by Mike MCarthy and seconded by Michael Thompson passed unanimously.
- 6) Facilitator mileage reimbursement paid at $\frac{1}{2}$ of the July 1 federal rate of .65 (.325) was changed to number of excess miles over 100 miles round trip instead of from 150 miles round trip. Payment is Increased from $\frac{1}{2}$ of \$.50/mile (.25) to $\frac{1}{2}$ pf \$.65/miles (.325) that are in excess of 100 round trip instead of 150 round trip.
- 7) Annual meeting reimbursement clarified to registration, hotel, and mileage of more than 100 miles for the following:
 - a) Chair
 - b) Executive Director
 - c) Vice Chairs
 - d) Regional Vice Chairs

- e) Secretary
 - f) Treasurer
 - g) Publicity Chair
 - h) Registrar
 - i) Webmaster
 - j) Yvette Palmer recipient
 - k) Outstanding Facilitator recipient
 - l) Facilitators at annual meeting
 - m) Speakers
- Site Chair registration is now requested to be paid for by the district instead of RLI.
 - District dues paid to RLINEA are \$600.

2023-24 Curriculum presentation by Norma Madayag-Reilly meets certification requirement.

- Reviewed Session Goals and changed them to Attendee Goals.
- Reviewed Session Topics to change the sequence.
- The content remained the same but reorganized.
- A committee of Una, Bernadette, and others will review and submit suggested changes highlighted in yellow to Norma.

2023-24 Graduate Course Bill Gormont

- **Action Item:** Contact Bill Gormont at billgormont1@gmail.com to get a copy.
- **Action Item:** Bonnie took notes and will submit to Bill.

Next Annual Meeting is August 16-17, 2024, in the Wilkes Barre or Scranton PA area.

Site dates confirmed:

- 1) September 16 Harrisburg
- 2) September 23 Verona
- 3) October 21 Rochester
- 4) October 28 Lewiston, St. Johnsbury
- 5) October 28 Wilkes Barre

- 6) November 4 Schenectady
- 7) November 5 Center Moriches
- 8) January 20 Marlborough
- 9) February 15, 6-9PM, Wakefield, Faculty Training. (Virtual)
- 10) February 27 and 29 Wakefield (Virtual)
- 11) March 2 Johnson City
- 12) March 23 Bourne
- 13) March 23 Center Valley
- 14) April, Springfield, TBD

- Mike McGovern's PPT has the updated figures he quoted regarding Polio and is available through Ken and Doris Obremski.
- Bernadette made a motion to adjourn and seconded by Norma Madayag - Reilly passed unanimously. The meeting was adjourned at 1:15.

Respectfully submitted.

Paulette Boudrot

RLNEA Secretary