**Bridgeport RotARY CLub FOUNDATION**

**2024 GRANt Application**

**COVER SHEET**

**APPLICATION DATE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Organization EIN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FORMAL NAME OF ORGANIZATION:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COMPLETE MAILING ADDRESS\*:**  **WEBSITE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Chairman of the Board of Directors Name Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chief Executive Name and Title Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Bpt. Rotary Club Member Sponsor Name Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Grant Contact Name** (if different from CEO) **Signature**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone Email**

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**If funded, name of organization for the check to be issued if different from above**

**PROJECT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Amount Requested: \_\_\_\_\_\_\_\_\_**

**\*Must be complete as awards are paid by check and sent through USPS.**

**PROPOSAL**

**Funding priority addressed by this application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NARRATIVE** (Please limit the length of your answers for the following narrative questions to no more than a total of **six** pages. Do not provide any additional cover sheets, newsletters, or graphics.)

1. **Executive Summary (1 page maximum)**

Describe your organization, the purpose of the grant funding.

1. Program Description: Provide a description of program/project/activity.
2. New Program\_\_\_\_\_\_\_\_\_\_ Continuation of existing Program \_\_\_\_\_\_\_\_\_\_\_\_
3. **Needs Statement:** Define the underlying problem or issue this application is addressing.
4. **Goals and Objectives:** Provide overall goal of the program/project/activity.
5. Define goals, objectives that reflect individual, achievable outcomes
6. **Evaluation**: How will you measure success of the program?
7. **Impac**t: What is the overall impact of this program?
8. **Sustainability:** What is your strategy to secure future support to sustain your program/project/activity?
9. Project Budget: Please provide a detailed budget and budget narrative for the program

Please include total program/project/activity cost and percentage of cost this application will cover

1. Are there any volunteer opportunities for Rotarians?

**Bridgeport Rotary Club**

**Budget Template**

**2024**

**Please report show the revenue and expenses for your proposed Rotary Funded Program**

**Program Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  **Revenue**

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| --- | --- | --- | --- | --- |
| **Rotary Club** | **Other source****Specify** | **Other source****Specify** | **Other source****Specify** | **Other source****Specify** |
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| **Expense** |  |  |  |  |
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| **Total** |  |  |  |  |

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**ATTACHMENTS** (excluded from narrative page requirement)

In addition to the information required on the Grant Application Form, please attach the following:

1. Verification of tax-exempt status (IRS determination letter, if applicable)

2. List of Board of Directors

3. If the project for which you are seeking funds is in collaboration with other agencies, include letters or other documentation from the collaborating agencies.