**Bridgeport Rotary**

**Club Foundation**

**Grantmaking Guidelines**

 **2024**

Here you will find information on the goals of our grant making program, the types of projects eligible for support, and the procedures to follow in making a request**.**

Please review these materials carefully and submit your proposal in the format we request. Please note that we **only accept proposals by e-mail in a single pdf file, labeled**: name of organization, Rotary2024. While we would like to support all the good and important work carried out by the area’s nonprofits, we receive far more proposals than we can fund.

If your organization received funding in 2023, you must wait until 2025 to apply again.

All proposals must be sponsored and signed by a current Bridgeport Rotary Club member in good standing.

Each proposal must address one of the following three funding priorities:

1. **Basic Education and Literacy:**  For this application, Basic Education means the learning needs of people of all ages. Literacy is defined as the ability to make sense of and engage in advanced reading, writing, listening, and speaking. This will include financial literacy and digital (computer) literacy.
2. **Violence Prevention and Conflict Resolution:** For this application, **violence prevention** is defined as programs that seek to reduce the overall likelihood that anyone will become a victim or perpetrator of violence by creating conditions that make violence less likely to occur**. Conflict resolution** refers to programs or activities that teach individuals to put an end to a conflict by finding non-violent solutions to a disagreement, argument and opposition.
3. **Maternal/Child/Community Health:** For this application, we are looking for applications that support activitiesthat address the health needs of mothers, children and the community at large, including health disparities.

This year 2024, the Bridgeport Rotary Club Foundation will **award 10 grants of $20,000**. Applications requesting amounts outside this range will not be considered. The Rotary Club Foundation does not make multiyear grants or support building campaigns.

**How to Apply for Grants**

**Eligible Applicants**

We make grants to nonprofit organizations serving the Bridgeport community. Organizations outside of Bridgeport are eligible as long as the grant funds fully support their clients in the city of Bridgeport.

We do not make grants to individuals, endowments, building campaigns, deficit financing, films, general operating support, political, or religious purposes.

**Only one application from an incorporated entity will be accepted.**

**When To Apply?**

**Applications must be received by October 4, 2024 at 5:00 PM**. Submissions will be reviewed for decision on or before November 15, 2024. Checks will be mailed shortly after. Grant period is for December 1, 2024 through November 30, 2025.

**DEADLINE IS FIRM. NO PROPOSALS WILL BE ACCEPTED AFTER 5:00 PM ON OCTOBER 4, 2024**

**Where To Apply?**

Completed applications with attachments should be emailed in a **single pdf file** by the deadline to:

**Bill Hass at:** **billhass26@gmail.com**

**Application Checklist**

The following checklist outlines the sequence of steps to complete an application:

* Review grant guidelines thoroughly and understand requirements for submission.
* Fill out the application completely. Application must be signed by the organization’s Executive Director, Chairman of your Board of Directors, and sponsoring Bridgeport Rotary Club member.
* Enclose all the supporting material requested.
* Label file with **Organization Name Only** and the **year** (i.e., ABC Group Rotary2024)
* Submit electronically **in a single pdf file to** **billhass26@gmail.com** **by**

**October 4, 2024**

**Additional Requirements**

1. If funded, a year-end performance and financial report of the grant must be submitted.
2. If funded, attendance at a Rotary Club meeting to present the results/impact of your grant.

**Questions?**  **Email Bill Hass at:** **billhass26@gmail.com**